

**College Curriculum Committee  
Meeting Minutes  
Tuesday, October 11, 2016  
2:00 p.m. – 3:30 p.m.  
Conference Room 8330**

Item	Discussion
1. CCC Orientation	<p><b>Speaker: Isaac Escoto</b> Welcome to the first CCC meeting of 2016-17. Thank you to continuing reps for another year of service, and a special welcome to new reps. Introductions by all present.</p> <p>Escoto shared presentation to provide overview of the role of CCC and its importance. Faculty "own" curriculum, but a course is not owned by one person—curriculum is a collaborative effort, and CCC provides an overarching view of college curriculum. A college curriculum committee is mandated by Title 5, and meetings are open to all. Voting occurs to approve minutes, new policies and resolutions, new programs, Stand Alone courses, various aspects of courses, etc. CCC collaborates with Academic Senate to establish practices and processes for curriculum development.</p> <p>CCC does not approve new courses, which occurs at the division curriculum committees. Escoto clarified that this does not mean that it is unimportant to discuss new courses at CCC—on the contrary, discussion is important for reasons such as preventing unnecessary duplication of curriculum.</p> <p>CCC reps have an important job, serving as a resource to constituents, navigating Foothill's curriculum development and approval process, establishing guidelines for local GE patterns, and reviewing course outlines of record (CORs). Escoto noted that Foothill is unique in using division CCs, which were established here in 1992. Strong division CCs are imperative, in order for CCC to continue to focus on campus-wide issues.</p> <p>Outline of the C3MS COR review/approval steps provided. Escoto noted that, although the CCC website is currently in the process of being updated, C3MS will remain the same. The possibility of replacing C3MS with a different system is an ongoing discussion. Escoto shared the CCC website and noted the "CCC Responsibilities" document, which can further clarify the roles of CCC and the division CCs.</p>
2. Minutes: June 14, 2016	<p>Comment regarding list of CCC reps for 2016-17, which has changed for some divisions since the previous meeting</p> <p>Motion to approve <b>M/S</b> (Cooper, Anderson). <b>Approved.</b></p>
3. Announcements a. New Course Proposals	<p><b>Speaker: Isaac Escoto</b> The following proposals were presented: GID 55, IDS 406 (within the division of Language Arts), MTEC 84D. Escoto noted that, although courses are not approved at CCC, it is important for all to be aware of what new courses are being developed. Discussion is encouraged.</p> <p>Comment regarding IDS 406 and its resemblance to PSE 61A, Tutor Training. PSE 61A used to be specifically for students in</p>



commitment—depends on number of proposals, but usually small.

d. CCC Priorities for 2016-17

