College Curriculum Committee Meeting Minutes Tuesday, November 4, 2014 2:00 p.m. -3:33 p.m. President's Conference Room

<u>Item</u> <u>Discussion</u>

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1. Minutes: October 21, 2014	Armstrong asked to have comments regarding possible creation of a subcommittee to section 8 in reference to the GE Pathway discussion. Move to approve the minutes with the amendment WS (Evans, Campbell) Approved. 3 abstentions.
2. Announcements a. New Course Proposals	Speaker: Isaac Escoto  a. New course proposals - please share with your constituents. Suggestion made that perhaps the proposed unit value be added to the form. This would give an idea of the course impact on current programs. It was noted that there would be no prerequisites for the proposed ANTH courses, nor would any previous ANTH experience be necessary. The purpose of these courses is to give students the opportunity to have field experiences that may not be easily obtainable.
b. Notification of Proposed Requisites	b. Notification list presented. Question regarding honors course prerequisites that in the past have been listed as "Honors Institute participant." Though the previous message was that it was not appropriate to use "honors institute participant" as a prerequisite for an honors course, it was brought up that because of recent amended Administrative Policy, we are able to continue to use the "Honors Institute Participant" as a prerequisite. Day will forward a list of courses for which this applies to to Nuñez and any course that has already passed the Curr Rep status will be changed in the Review status. Nuñez will make corrections also as the catalog is edited.
3. Certificate of Achievement, Personal Trainer	Speaker: Isaac Escoto BUSI 233A is a non-degree applicable course. Suggested that the faculty authors reconsider a degree-applicable business course replacement. Suggestion that KA speak with Jose Nava for assistance. The application will be brought back to the committee with the correction.
4. Cross-listing Courses	Speaker: Isaac Escoto, Gigi Gallagher No clear policy exists that describes the process by which to determine when/how cross-listing courses should occur. Reasons explored as to why we may or may not choose to cross-list a course. Concern over possible pursuit of cross- listing courses due to interest in FSA. Gigi Gallagher, Human Recourses Technician, spoke to the committee to clarify the purpose and use of FSAs. Discussion about the value in considering how cross-listing a course would affect the student. Stressed the importance of considering articulation/transfer when looking at cross-listing courses. MATH 22 and C S 18 are an example of meeting content requirement in a specific department, for transfer purposes. Best practice and procedures will be researched and shared at a subsequent meeting.

Approved November 18, 2014

Discussion about instructors not knowing if a student has selected the Pass/No Pass option. Discussion about how we may market to students our concern regarding the possible negative effects that can ensue when choosing the Pass/No Pass option. The idea was shared that this information could be helpful as a pop up screen during registration through Banner. Perhaps we can add the grade type to the course info in the Catalog and Schedule. CCC reps were encouraged to seek constituent feedback about the ramifications of the grade option they select. Discussion regarding ongoing efforts with creating a pop up window during registration to note course corequisites. Lamanque noted that he is willing to bring a demo to the group for a view of how it might work.

6. GE Applications fo 0 Tmt (o) (o) 1 ()1 0 0 41 C