

College Curriculum Committee  
 Meeting Minutes  
 Tuesday, May 6, 2014  
 2:04 p.m. - 3:25 p.m.  
 President's Conference Room

<u>Item</u>	<u>Discussion</u>
1. Minutes: April 15, 2014	Minutes as written. M/S (Armstrong, Campbell) Approved
2. Announcements:	Speaker: Isaac Escoto
a. Introduction	a. Introduced Andrew LaManque as our new Associate Vice President of Instruction. He will be the administrator co-chair for CCC beginning in the Fall. Welcome Andrew!
b. New Course Proposal	b. New COR proposals introduced. Messina noted that the new HLTH courses presented today are actually intended to be part of a new program and therefore the New Program Creation process needs to be completed before these courses come through the C3MS system. Hueg mentioned that BSS had some Gerontology courses that are Stand Alone courses that have the possibility of working into this certificate. The BSS part-time faculty are planning on working with an advisory group and local businesses to gather information to support a program application.
c. Justification for Course Changes	c. Nuñez informed the committee that the state is now requiring us to write a justification statement any time we make a substantial change to an existing outline. Nuñez will find a logistical way to request these justifications and record them to use for state reapplications.
d. CCC Rep Transitions	d. Are you returning next year? Please have these discussions in your divisions. Let us know if there's someone else from your division that will be joining us.
e. Curriculum Handbook	e. With so many moving parts, we definitely have the need for a curriculum handbook that will provide clear-cut instructions regarding the various processes we have for all aspects of curriculum. The intention is to begin this process this summer and have a draft available for discussion in the Fall.
f. Report Out from Divisions	f. Report Out: BSS: Currently working on Apprenticeship curriculum. The Humanities department will move to BSS as of Summer 2014. PSME: Francisco explained to the committee some important information regarding C-ID. We have some Math courses that oriTc 41 0 0 41m 0.m /F2. 8m BT2014 cr

be: December 5, 2014 for Summer 2015 and June 2015 for Summer 2016. If anyone would like to turn things in earlier than the December 5<sup>th</sup> deadline, it would be very welcome.

Lec/Lab Activity issue: Definitions of the lecture and lab Tc