

Approved, May 6, 2014

College Curriculum Committee
Meeting Minutes
Tuesday, April 15, 2014
2:01 p.m. -

	will look at the updated single form at the next meeting.
5. Curricular Calendar	<p>Speaker: Isaac Escoto</p> <p>Some faculty in PSME prefer non-substantial changes in June and substantial changes in October. This idea prompted discussion regarding the benefits of having a single deadline in June. CCC members agreed that with all things considered, a single June deadline would be best practice. It is understood there are situations that might warrant an additional new course be added after June due to the advent of a new trend or innovation in a field substantial enough that it would be considered an exception. Discussion about establishing a petition process to address the exceptions; some appeal process for those courses that miss the deadline and still want/need to be pushed forward. It would be the responsibility of the CCC to look at these petitions. Discussion will continue next meeting to talk about when we would make the change.</p>
6. Certificate Residency Requirement	<p>Speaker: Isaac Escoto</p> <p>The consensus of the committee was that we should require 50% residency for certificates of achievement with the exception of the IGETC and CSU Breadth certificates. We also need to clearly state in the Catalog and website that C-ID courses cannot be required to re-take in order to meet the 50%.</p>
7. Lecture/Lab Activity Category	<p>Speaker: Kimberlee Messina</p> <p>There has been an ongoing discussion within the District regarding load and through these discussions, the subject of the activity we call lecture/lab was identified as a secondary issue that needed to be addressed. A Lecture/lab Task Force was established and after discussions and negotiations, we will be eliminating lec/lab as a category for course activities. From here forward, as new courses are developed, "lec/lab" should not be used as an activity type. Clear definitions of various lab types</p>