

1. Minutes: March 5, 2013	Please correct a typo in item #4: misspelled E. Barkley's name. (Starer/Cashmore)
2. Defining Families for Physical Education Across District	

Gutkind explained that reps from Foothill's KA met with reps from DA's PE and realized that the two groups have perceived different messages about creating "families". DA is basing their decisions on the message from the State PE Association to create as many families as they see fit where we are operating with the message we received from the State Chancellor's office and ASCCC leadership to create a conservative number families but still meet student needs. Holcroft and Davison will bring this back to DA leadership for further discussion. A motion was made to support the seven families previously identified by our

	also benefit from clarification. NCEL stand alone applications pulled for possible revision by faculty authors.
5. Prerequisites & Content Review Plan	Holcroft amended plan per feedback during last discussion, committee reviewed revisions. We are required to have a plan in place to mitigate disproportionate impact if it is discovered, discussed potential interventions. CCC agreed that the plan should include Supplemental Instruction. Discussed value of adding step before implementation of a new prereq, of collecting research info re: success rates by course for students who have taken prereq classes vs. students that have not. Cellilo mentioned that diagnostic testing might also be used to identify specific issues for students as testing has been refined and developed extensively. Agreed that upon implementation of a new prereq, data re: success and impact will be collected after three years. Holcroft to revise plan accordingly and bring back to committee.
6. Minimum Proficiencies for Certificates	We decided at a previous meeting that we would give the discipline faculty the responsibility to determine appropriate minimum proficiencies for each certificate of achievement. Kuo summarized recently collected data about all certificates (not disaggregated by topic). Cellilo suggested that we ask, "what is necessary for someone achieving a certificate from FH to function in the area for which they are being prepared?" Reps to continue fostering discussion with faculty, and make discipline faculty aware

*Approved April 16, 2013*

(Instr), Kimberlee Messina (VP, Instruction, Administrator co-chair), Simon Pennington (FA), Katy Ripp (KA), Barbara Shewfelt (KA), Paul Starer (Dean, LA), Kella Svetich (LA)  
C. Nuñez