is handled by the State as though it were a new course. The most often occurring substantial change is unit value, which occurs due to a shift in activity type or a change in the hours of the course. Remember that any unit change must be reflected in the outline. We must also provide a statement with the submission explaining why we made the change. The Instruction Office is working on a communication process to get statements from the owner/editors. More to follow. (See your Curr Reps for a complete list of substantial changes)

reminders:

❖ CCC Curriculum Representatives: Want to have a voice in molding our curriculum policies? Need some committee participation in your life? Please consider representing your division on College Curriculum Committee. Some members are stepping down at the end of this year and we are happy to welcome new members! If you have any questions or would like more information, please contact your Curr Rep, I saac Escoto or Cori Nuñez.