College Curriculum Committee Meeting Agenda

Tuesday, January 15, 2013
2:00 p.m. Ð3:30 p.m.
PresidentÕs Conference Room

Item	Action	Attachment	Presenter /Time
1. Minutes: December 4, 2012	Action	#1/15/13 -1	Holcroft Ð3 min
2. Announcements	Information		
a. Review CCC12-13 Working Plan		#1/15/13 -2	Holcroft - 7 min
b. New Course Proposals		#1/15/13 -3 thru 16	Curr Reps- 10 min
c. Report out from Divisions			Holcroft Ð3 min
d. Upcoming events			
3. Consent Calendar:			Holcroft - 5 min
a. Stand Alone Applications	Action	#1/15/13 -17 thru 28	
4. Anthropology AA-T	Action	#1/15/13 -29	Holcroft - 5 min

Update [illegible]

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✓	[illegible]		[illegible] Senate (tiebreaker vote only)	
✓	Kimber[illegible] Messina	[illegible]	Vice President, Instruction	messinakimberlee@foothill.edu

Voting Membership [illegible]

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✓	[illegible]	[illegible]	[illegible]	[illegible]
✓	[illegible]	[illegible]	[illegible]	[illegible]
✓	[illegible]	[illegible]	[illegible] Mediation	[illegible]
✓	Isaac Escoto	7[illegible]	CNSL	escotoisaac@foothill[illegible]
	Brenda Hanning	7466	BH	hanningbrenda@foothill.edu
✓	Kay Jones	7602	LIBR	jo[illegible]kay@foothill.edu
	K[illegible]	[illegible]	[illegible]	[illegible]@foothill.edu
✓	Marc Knobel	7049	PSME	knobelmarc@foothill.edu
	[illegible]	[illegible]	[illegible]	[illegible]
✓	Simon Pennington	7015	FA	penningtonsimon@fhda.edu
✓	Barbara Shewfelt	7658	PE	shewfeltbarbara@foothill.edu
✓	Kella Svetich	7[illegible]	[illegible]	svetichkella@foot[illegible]
	[illegible]	[illegible]	[illegible]	[illegible]
✓	Paul Starer	7227	Dean	[illegible]@foothill.edu

Non-Voting Members (4)

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This is an introduction to installing, configuring and troubleshooting Windows Server 2012 in an enterprise It provides both lecture and laboratory exercises to enable the student to (1) plan and build a scalable Active Directory infrastructure, (2)

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FOOTHILL COLLEGE
Stand-Alone Course Approval Request

Course #: APEL 120A **Division:** BUSINESS & SOCIAL SCIENCES

Course Title: ______________________________

Catalog Description:

Orientation to the commercial/industrial electrical industry with an introduction to electrical theory, tools, materials, wiring methods, and job skills. Review of mathematics as applied in the electrical construction trades. Industry applications, hands on labs. CPR, First Aid, Job Orientation topics: Sexual Harassment & Drug Abuse.

Explain briefly how the proposed course satisfies the following five criteria:

Criteria A. -- Appropriateness to Mission

1. The objectives of this course, as defined in the course outline, are consistent with the mission of the th1Tho

X The design of the course is not in conflict with any law particularly in regard to enrollment restrictions and licensing or accreditation standards.

Faculty Requestor: **STEVE POWERS** **Date:** **12/04/12**

Division Curriculum Representative: **JOSE NAVA** **Date:** **12/04/12**

College Curriculum Co-Chairman: ____________________ **Date:** __________

X_____ The design of the course is not in conflict with any law particularly in regard to enrollment restrictions and licensing or accreditation standards.

Faculty Requestor: STEVE POWERS **Date:** 12/04/12

Division Curriculum Representative: JOSE NAVA **Date:** 12/04/12

College Curriculum Co-Chairman: ____________________ **Date:** _________

FOOTHILL COLLEGE
Stand-Alone Course Approval Request

Course #: APEL 122A **Division:** BUSINESS & SOCIAL SCIENCES

Course Title: **Codeology; NEC Code; Test Equipment; Pipe Bending; Blueprints**

Catalog Description:

Explain briefly how the proposed course satisfies the following five criteria:

Criteria A. -- Appropriateness to Mission

1. The objectives of this course, as defined in the course outline, are consistent with the mission of the California Community Colleges as established by Education Code 66010.4, especially in that this course:

The objective of this course is to develop a advanced understanding of the NEC Codes, demonstrate the correct usage of test equipment, pipe bending tools, and reading construction blueprints. Work experience and job related safety is part of this program for compliance to the California State approved, licensed and registered apprenticeship program. Students must pass all safety regulations and testing requirements before they can participate in the apprenticeship program.

2. *"Our mission is to promote student learning through lower-division academic instruction, career preparation, and continuous workforce improvement to advance California's economic growth and global competitiveness."*

This course is congruent with the Foothill College mission statement in that it:

Fulfills all requirements set forth by the State of California for academic instruction and job preparation in a specific field or study or trade related career, which is Apprenticeship. It also covers job-related vocational and career technical education. The Electrical Apprenticeship program requires students to complete over 930 hours of classroom education. Union contractors assist in providing employment to students in order for them to fulfill their employment contract to meet 8000 hours of on-the-job training. This program promotes continuous workforce education through its State approved Certificate of Achievement and approved license from the Department of Apprenticeship Standards (DAS).

Criteria B. -- Need (Explain)

The Foothill College Apprenticeship program graduates over 400 students a year in its 2, 3, 4 and 5-year apprenticeship programs. Students will replenish where there are open slots. There are currently over 3000 active students taking courses at Foothill every year. In a typical year, when one student graduates, a slot opens up for a new apprentice. Labor Market Information (LMI) for 12-year projections in 12 counties throughout the Bay Area show occupational index for apprentices will increase positively by 9.9-11.6%. Statewide data shows a 6.5% growth for most programs involved in green technologies.

Criteria C. -- Curriculum Standards (please initial as appropriate)

X The outline of record for this course has been approved the Division Curriculum Committee and

Faculty Requestor: STEVE POWERS **Date:** 12/04/12

Division Curriculum Representative: JOSE NAVA **Date:** 12/04/12

College Curriculum Co-Chairman: ____________________ **Date:** __________

FOOTHILL COLLEGE

Stand-

X_____ The design of the course is not in conflict with any law particularly in regard to enrollment

11/2/09

FOOTHILL COLLEGE
Stand-Alone Course Approval Request

Course #: JFS 307 Division: BHS

Course Title: Firefighter I Academy

Catalog Description:

This course is for anyone interested in instruction on basic firefighting skills, laws and regulations affecting the fire service. It will provide the student with knowledge and skills to safely perform, under minimal supervision, essential and advanced fire ground tasks, bas rescue, basic fire prevention and fire investigation task and to (l) 3 d to.s4# 1 (reb(t) 1 (.s

11/2/09

FOOTHILL COLLEGE
Stand-Alone Course Approval Request

Course #: JFS 308A Division: BHS

Course Title: Continued Professional Training (CPT)

Catalog Description:

This course provides training which is required by the California State Fire Marshal to keep firefighters current with new equipment, policies, laws, medical training and fire skills neec be prepared in the line of duty. This curriculum is used by multiple agencies, all requiring different training hour requirements.

Explain briefly how the proposed course satisfies the following five criteria:

Criteria A. -- Appropriateness to Mission

1. The objectives of this course, as defined in the course outline, are consistent with the mission of the California Community Colleges as established by Education Code 66010.4, especially in that this course:

This course provides career technical education for local fire department personnel.

2. ÒA well-educated population being essential to sustaining and enhancing a democratic society, Foothi College commits itself to providing access to outstanding educational opportunities for all of our students. Whether through basic skills, career preparation, lifelong learning, or transfer, the members of the Foothill College community are dedicated to the achievement of learning and to the success of our students. We affirm that our unwavering dedication to this mission is critical to the prosperity of our community, our state, our nation, and the global community to which all people are members.Ó
Adopted June 24, 2009

This course is congruent with the Foothill College mission statement in that it:

Provides continued professional training for the local firefighters in the community.

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11/2/09

FOOTHILL COLLEGE
Stand-Alone Course Approval Request

Course #: **JFS 308B** **Division:** **BHS**

Course Title: Continued Professional Training 1 (CPT)

Catalog Description:

This course is designed for current fire personnel, and provides training which is required by the California State Fire Marshall to keep firefighters current with new equipment, policies, laws, medical training and fire skills needed to be prepared in the line of duty. This course provides advanced hands on training for firefighters.

Explain briefly how the proposed course satisfies the following five criteria:

Criteria A. -- Appropriateness to Mission

1. The objectives of this course, as defined in the course outline, are consistent with the mission of the California Community Colleges as established by Education Code 66010.4, especially in that this course:

This course provides career technical education for local fire department personnel.

2. *"A well-educated population being essential to sustaining and enhancing a democratic society, Foothill College commits itself to providing access to outstanding educational opportunities for all of our students. Whether through basic skills, career preparation, lifelong learning, or transfer, the members of the Foothill College community are dedicated to the achievement of learning and to the success of our students. We affirm that our unwavering dedication to this mission is critical to the prosperity of our commueathill Cu*

8/4/15

FOOTHILL COLLEGE
Stand-Alone Course Approval Request

Course #: **P A 311A-F** **Division:** **Fine Arts & Communications**

Course Title: PERFORMANCE PRACTICES IN THEATRE I

Catalog Description:

Study, rehearsal, and performance of assigned theatre performance repertoire. Through guided instruction, students learn the core theory and techniques of modern acting. Designed as a performance course for actors wishing to explore theatre repertoire more fully with other performance artists and under the tutelage of a theatre professional.

Explain briefly how the proposed course satisfies the following five criteria:

Criteria A. -- Appropriateness to Mission

1. The objectives of this course, as defined in the course outline, are consistent with the mission of the California Community Colleges as established by Education Code 66010.4, especially in that this course:

offers academic and vocational instruction at the lower division level for both younger and older students, including those persons returning to school.

2. *"A well-educated population being essential to sustaining and enhancing a democratic society, Foothill College commits itself to providing access to outstanding educational opportunities for all of our students. Whether through basic skills, career preparation, lifelong learning, or transfer, the members of the Foothill College community are dedicated to the achievement of learning and to the success of our students. We affirm that our unwavering dedication to this mission is critical to the prosperity of our community, our state, our nation, and the global community to which all people are members."*
Adopted June 24, 2009

This course is congruent with the Foothill College mission statement in that it:

provides educational opportunity for all with innovation and distinction and maximizes student accessibility in a variety of settings and modes

Criteria B. -- Need (Explain)

By participating in this class, students will apply their basic skills in theatre in a practical setting and study under the tutelage of a professional in the field.

Criteria C. -- Curriculum Standards (please initial as appropriate)

KLT The outline of record for this course has been approved the Division Curriculum Committee and meets the requirements of Title 5.

KLT This course is not either degree-applicable or transferable as an articulated lower division major preparation requirement. ("55805.5. Types of Courses Appropriate to the Associate Degree" criteria does not apply.)

Criteria D. -- Adequate Resources (please initial as appropriate)

Faculty Requestor: Kay Thornton______________________________________ Date: 10/10/12__

Division Curriculum Representative: Robert Hartwell

8/4/15

Foothill College Mission Statement:

Our Vision

These five criteria have been derived from statute, regulation, intersegmental agreements, guidelines provided by transfer institutions and industry, and the experience of those involved in the intersegmental and occupational review of courses, as well as the standards of good practice established in the field of curriculum design.

Appropriateness to Mission

The stated goals and objectives of the proposed program, or the objectives defined in the course Outline of Record, are consistent with the mission of the community colleges as established by the Legislature in the Education Code:

66010.4. Missions and function of public and independent institutions of higher education

- Statistical projections of growth in specific jobs by county (or labor market area) from

- Particular provisions of the practice act for a health occupation.
- Constitutional prohibitions against political and religious activities in public instruction.

Because a number of compliance problems have arisen in the areas of fees and program admissions procedures, the Chancellor's Office has added a section to the program approval application asking colleges to discuss the fees charged and the program admission policies in programs for which approval is requested.

APPENDIX – BLANKET APPROVAL

The Chancellor's Office hereby waives individual approval of new stand-alone courses in the following categories only, and authorizes all colleges in the system to add such courses without individual course approval:

1. Courses which are accepted for major requirements or general education requirements at any California State University or University of California campus. Courses that are only transferable for elective credit are not included in this blanket approval. When a new community college course has been identified as similar to a specific course offered for general education or major purposes at a CSU or UC campus, and the community college curriculum committee has applied for the course to be accepted for general education or major purposes at CSU or UC, or for the Intersegmental General Education Transfer Curriculum (IGETC), the community college shall automatically be entitled to offer the course for a period of no more than fifteen months from the date of approval by the curriculum committee, without separate course approval from the Chancellor's Office, while the course is evaluated by CSU or UC for articulation. After that period, if the course is accepted by CSU or UC, or for IGETC, it is authorized under the permanent blanket approval for such courses. If it is not accepted by CSU or UC, the course may not continue to be offered except with individual stand-alone approval from the Chancellor's Office. This automatic limited-duration approval applies only to courses that have been identified as similar to courses offered for general education or major purposes at CSU or UC. Other stand-alone courses, even if intended for general education or major purposes, must either actually be accepted by CSU or UC, or be individually approved by the Chancellor's Office, before they are offered (unless one of the other blanket approval categories applies).

2. Courses in vocational T.O.P. codes, when the college has fewer than 12 semester units or 18 quarter units of stand-alone coursework in the same T.O.P. code. When the number of units of stand-alone coursework offered in a single vocational T.O.P. code reaches or exceeds 12 semester units or 18 quarter units, all stand-alone courses in that T.O.P. code must be submitted for approval to the Chancellor’s Office. (If the college has courses in the same T.O.P. code that are part of an approved program, those courses are not counted for this rule.)

3. Cooperative work experience courses (both occupational work experience and general work experience), provided that the district operates its work experience program in

8/4/15

FOOTHILL COLLEGE
Stand-Alone Course Approval Request

Course #: P A 341A-F Division: Fine Arts & Communications

Course Title: PERFORMANCE PRACTICES IN OPERA - Chorus, Coachings, Rehearsa
and Performance Voice

Catalog Description:

Study, rehearsal, and performance of opera repertoire for students with little performance experience. De
as a beginning course for performers wishing to explore the vast opera repertoire with other artists and
tutelage of opera professionals.

Explain briefly how the proposed course satisfies the following five criteria:

Criteria A. -- Appropriateness to Mission

1. The objectives of this course, as defined in the course outline, are consistent with the mission of the California Community Colleges as established by Education Code 66010.4, especially in that this course:

offers academic and vocational instruction at the lower division level for both younger and older students, including those persons returning to school.

2. ÒA well-educated population being essential to sustaining and enhancing a democratic society, Foothill College commits itself to providing access to outstanding educational opportunities for all of our students. Whether through basic skills, career preparation, lifelong learning, or transfer, the members of the Foothill College community are dedicated to the achievement of learning and to the success of our students. We affirm that our unwavering dedication to this mission is critical to the prosperity of our community, our state, our nation, and the global community to which all people are members.Ó
Adopted June 24, 2009

This course is congruent with the Foothill College mission statement in that it:

provides educational opportunity for all with innovation and distinction and maximizes student accessibility in a variety of settings and modes

Criteria B. -- Need (Explain)

By participating in this class, students will apply their basic skills in vocal music in a practical setting
study under the tutelage of a professional in the field.

Criteria C. -- Curriculum Standards (please initial as appropriate)

KLT The outline of record for this course has been approved the Division Curriculum Committee and meets the requirements of Title 5.

KLT This course is not either degree-applicable or transferable as an articulated lower division major preparation requirement. (Ò55805.5. Types of Courses Appropriate to the Associate DegreeÓ criteria does not apply.)

Criteria D. --

Foothill College
CCC-510: Substantial Changes to an Approved Program
Associate in Arts Degree in Anthropology for Transfer (AA-T)

Criteria A. Appropriateness to Mission

1. Statement of Program Goals and Objectives

Essential to an understanding of the global arena and sensitivity to the people who have inhabited it, Anthropology, the science of humankind, views humans from the broadest possible base. In addition, students will develop strong critical thinking, communication, and problem-solving skills that will prepare them for the requirements of upper division course work.

The student will be required to meet both of the following requirements:
(1) Completion of 90 quarter units that are eligible for transfer to the California State University, including both of the following:
(a) Completion of either the Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth Requirements.
(b) A minimum of 27 quarter units in a major or area of emphasis.
(2) Obtainment of a minimum grade point average of 2.0.

3. Program Requirements: *(all units are quarter units).*

Required Core:

ANTH 2A	Cultural Anthropology	4 units
ANTH 1	Introduction to Physical Anthropology	4 units
or		

SOC 23	Race & Ethnic Relations	4 units

Required major subtotal:	28 Units
Completion of CSU GE or IGETC (up to 25 units may be double-counted)	53-58 Units
Transferable electives (as needed) to complete 90 quarter units:	4-9 Units
Total Units:	**90 Units**

Note: Courses identified with a may be double-counted for the major and general education.

4. Backgroun.n.nfute:

FOOTHILL COLLEGE
Credit Program
Certificate of Achievement in Leadership & Service

Criteria A: Appropriate to Mission

1. Statement of Program Goals and Objectives

The goal of this certificate is to provide students with the skills to become an engaged and successful leader in their campus or local community. Students who earn this certificate will have gained the core skills and values needed for development of leadership and community service skills, demonstrated civic responsibility, explored diverse cultures, and/or participated in building communities. Core courses prepare students for transfer to California State Universities in addition to developing leadership, communication and civic engagement experience applicable at varying levels. The support courses provide exposure to essential leadership skills such as communication, cultural competency and a fundamental knowledge of the workings of the US political/economic system. Support courses also help prepare students for transfer to the California State University, University of California and independent universities.

[redacted]

Year 2					
Fall	Units	Winter	Units	Spring	Units
CNSL 90A Introductory Leadership Independent Study	1	CNSL 90B Leadership Independent Study II	1	CNSL 90C Leadership Independent Study lll	1

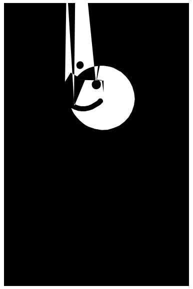
Prerequisites and Content Review

IImplementing Prerequisites: A Response to SSTF Rec 3z4

- Community colleges will require students to begin addressing basic skills needs in their first year and will provide resources and options for them to attain

IImplementing Prerequisites: A Response to SSTF Rec 3z4

- If CCCs implement reasonable prerequisites at local level, would effectively fulfill the recommendation
- Primary objection: not enough math/English/reading classes to meet demand
  - PROBABLY TRUE! However…
  - College is required to have a plan ensuring that prerequisite courses (basic skills) and courses without prerequisites will be reasonably available to students
  - We have opportunity to develop our OWN plan to address, develop appropriate scheduling, and phase in enrollment restrictions



What

Other deliverables?

- Before faculty can start implementing any NEW prereqs, Foothill College MUST adopt plan specifying:
  1. the method(s) used to identify courses to which prerequisites might be applied
  2. the assurance that prerequisite courses (basic skills) and courses without prerequisites will be reasonably available to students
  3. the research to be used to determine impact of new prerequisites (especially disproportionate impact*)
  4. provisions for training the curriculum committee on content review
- * will require close collaboration with researcher

Strategy

! !Propose collaborating with Elaine to define

Courses Exempt from Content Review

- Required by statute or regulation
- Course is part of a closely-related lecture-lab course pairing within a discipline
- Course is required by four-year institutions
- Baccalaureate institutions won't grant credit for the course unless it has the particular communication or computational skill prerequisite