

• 0t@1 Óñ @Æ

X• Ú3/4° 3/40° Æ1• ñ @3/408°

When I think about checking my email inbox, I.....





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@, ° ex 'ò ` ° Ó' eÆ eÓ' Y • • 8 'X • 3/4 '† • Ó' @ñ @3/40 Ó` e† Y

## @, ° ex 'ò ` ° Ó' eÆ eÓ' Y • • 8 'X • 3/4 '† • Ó' @ñ @3/ø Ó` et Y

- e you can't control when people read it and when they might respond
- long threads get confusing, unclear about what everyone's role in the discussion is, hard to make decisions over email.
- 1 1 once an email is out there in the world, you lose control over where it might end up
  - tone is hard to express in an email; can't use verbal and non-verbal cues



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@, ° ex 'ò ` ° Ó' eÆ eÓ' Y • • 8 'X • 3/4 '† • Ó' @ñ @3/ø Ó` et Y

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1

## AÚOt@IÓxet @Æ

Χ .

EN FRITTAL CONTROLLE

3/@» xø ° xx» • 1 ° xø » Æ@ ° °

1 x · Æet Y · · † el @Óe@Æ

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0@X• 3/4@'Ø• Ú `` eÓ'Æ@† 8 ' '1• † Æe8 @3/4'1• † Xe8 @† Óe' xeÓØ

• ÚÓ·• X·Ó` @·• XXel @·••• · · @• "

Lets people know not to expect an answer a response from you Absolves you of guilt for not reading your emails

Example: Your annual budget is attached (EOM)

OU COUNTY OF THE REAL PROPERTY.