

Academic Senate Minutes

October 15, 2012

Meeting Called to Order at 2:10 p.m.

Members present: Robert Cormia (Secretary/Treasurer), Katherine Schaefer (Adjunct Faculty), Kathy DePaolo (BHS), Karl Peter (BHS), Lisa Drake (BSS) Eta Lin (BSS), Tobias Nava (CNSL), Lety Serna (CNSL), Bruce McLeod (FA), Janis Stephenson (FA), Scott Lankford (LA), Richard Morasci (LA), Pam Wilkes (LRC), Don MacNeil (KA), Katy Ripp (KA), Debbie Lee (PSME), David Marasco (PSME), Kimberlee Messina (Cabinet Liaison), Meredith Heiser (FA Liaison), John Lazzarini (ASFC Liaison)

Members Absent: Dolores Davison, Carolyn Holcroft, Darya Gilani

Announcements:

Dolores Davison is traveling on statewide business, Carolyn Holcroft is ill, so Robert Cormia is acting president. Scott Lankford took minutes.

Agenda approved by consensus

Guests: Brian Evans (ECON), Jay Patyk (ECON), Mary Thomas (Library), Lawrence Lew (Adjunct in BSS)

Consent Calendar Debbie Lee asked that Zwack be removed from Academic Integrity Committee on the consent calendar. Amendment Beckie Urritia Lopez will now be serving on Jess Miller's (CNSL) tenure review committee, replacing Russell Wong.

Approval of the minutes from October 1, 2012: will bring back in two weeks with corrections (additions) from PSME regarding the PSME director position.

Item 1: SLO Presentations

: Patyk and Evans presented the document detailing the FH Economics Dept Student Learning Outcome Procedures (see attached). They stated that they provide their part time faculty members with a 10 page packet with directions about SLOs. Their Economics 1A and 1B classes are assessed every winter quarter and the faculty all utilize the same grading rubric. Questions emerged about how to incorporate part time faculty who are not paid to do the SLOs could / should be included in the process. Kimberlee Messina stated that FT faculty can "invite" PT faculty to reflect in TracDat.

: Mary Thomas presented SAOs (Service Area Outcomes) as part of the SLO Process for Library Faculty. Library SLOs work differently for classroom instructors. First step was to define overall goals (i.e., conducive learning environment, provide services, provide resources, collaboration with other groups). Next they had to define Service Areas: information resources; library orientations; Next they discussed the difficulty of assessing these outcomes especially given the one on one, difficult to track nature of most Library Interactions. Part of the answer is quantitative (how many books, how many books checked out, how many resources, are the resources sufficient, how many orientation sessions, student satisfaction with books/journals/online resources/orientations, how many faculty/staff); part of the answer comes from Surveys (weblink and paper form in library); part of the answer comes from usage of resources/Library class enrollments. They emailed 4500 students with 10 units or more. They received over 300 responses and they found that students in general were satisfied with the resources. There has also been

those courses which are taught largely or entirely by Part Time instructors? What about the ambiguity of “a target

out in several part of the draft form. Kimberlee Messina stated that she would re check the wording.

Item 5: Scholarships:

Currently budgeted