

Academic Senate Meeting Minutes
Foothill College Academic Senate
February 5, 2001 2:30-4:30 PM

Members Present:

Larry Rouse, President
Charlotte Thunen, Vice-President & Library
Marilyn McDonald, Treasurer & At-Large Faculty
Mike McHargue, Chair of I of I/ T&L
Rosemary Arca, Language Arts
Richard Morasci, Language Arts
Shirley Barker, Curriculum Co-Chair
Bea Cashmore Adaptive Learning
Robert Hartwell, Fine Arts
Sandy Lynn, Physical Sci & Math
Greg McIlhiney, CTIS
Ron Oburn, PE & Human Performance
Dolores Peterson, Business & Social Science
Irv Ploke, PE & Human Performance
Phyllis Spragge, Biology & Health Science
Victoria Taketa, Counseling
Bill Tinsley, Business & Social Science

Members Absent:

Sandy Lynn

Guests:

Bernadine Chuck Fong, College President
Edwin Dunn, Director of Campus Safety

1. Call to Order: Rouse called the meeting to order at 2:30pm.

2. Approval of Minutes:

M/S/C Minutes from January 29, 2001 were approved as amended.

3. Approval of Consent Calendar:

M/S/C Rosemary Arca & Kurt Gravenhorst - Language Arts Division Dean hiring committee

M/S/C Juanita Croft - representative Student Outreach and Success Committee.

4. Committee Reports and Announcements:

- a. **Ed Resources** - Rouse & McDonald reported that the committee had reaffirmed its placement of the classified positions. A brief discussion of the biology positions ensued with Barker reporting that the hiring committee wrote a common job announcement covering two positions.
- b. **Meeting with Hurd** - Rouse distributed the proposed guidelines for administrative evaluation committee members. A request for administrator job descriptions was included.-

- g. **Basic Skills** - Rouse distributed information updating basic skills requirements for math, English and ESL.
- h. **Report from the President** - President Fong extended a belated welcome to the Senate (she had been on sabbatical last quarter) and reviewed the College's Emergency Plan in light of last week's evacuation at De Anza. She suggested that all faculty have multiple copies of the emergency plan in their cars, at their homes, in their briefcases and in their offices so that they would be prepared for any eventuality. She noted that "front-line staff" had reviewed the procedures and she encouraged us to do so as well. All emergency coordinators have cell phones which can operate as walkie-talkies. She also noted that the instructions on how to handle bomb threats would be appended to the college/district phone directory.
- i. Bernadine also clarified the college's understanding with the City of Palo Alto and the Middlefield Campus. She assuaged any concerns about imminent loss of that campus. She noted that although the college will now have a two-year lease of the facilities, it will be able to predict and accommodate any plans the Palo Alto School District or the City would have for the site.
- j. She also noted that Measure E plans for the new police station place it now near the entrance to the campus for higher visibility and that previous plans to re-route the perimeter road are no longer operative. The proposed building will be on the site and parcel 4 ESL.

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