The technology plan will be reviewed over the summer and a draft will be ready by October for review by the TTF. The TTF will provide feedback prior to the end of the quarter for updating the document to ensure it is aligned with our mission, is focused on the core activities of the college and is forward thinking in its scope.

4. **C** ▬▬▬▬▬▬▬▬▬: Drake Lewis of the Luminis Team presented a proposed update to the organization of information "Channels" and tabs within the student and faculty portal. The TTF agreed it was an improvement and approved it going forward. The updates include splitting the student information into two tabs, and renaming the "all users" tab to "home." The student information would be split into a "Student" tab and a "Registration" tab, so that registration information can be easily coordinated into a single area for students.

5. **C** **C**: Fred Sherman discussed latest developments with Capture card replacement planning. Wilkes reported on a meeting she attended at De Anza regarding a product from a company named NuVision, offering card integration with Banner. A meeting is scheduled for next Wednesday that Hueg, Sherman and Wilkes will attend to discuss the current planning for replacing the Capture software and Go Print.

6. ▬▬▬▬▬▬▬: Judy Baker invited participation on a new Use of Social Media Taskforce which will address **C** .

To provide the District and both colleges with guidance about promoting responsible use of social media and cloud services by the FHDA community.

Lack of guidance for employees from the District and colleges
Student Privacy and FERPA
Accessibility compliance
Copyright and fair use compliance
Data storage security
Data retrieval

Student authentication
Intellectual property
Misuse of FHDA, Foothill College, and De Anza College brands

Conduct needs assessment and determine that concerns are unfounded
Use a student consent form
Require faculty to give students an opt-out of using open or public social media (SoMe) tools in a class
Establish a policy that requires the Foothill College community to submit an application for use of cloud-based and/or SoMe services for college-related purposes

1. Conduct needs assessment
Examine and understand current, local cloud-based and SoMe teaching and learning practices
2. Survey faculty about their use of cloud-based and SoMe services for instruction in terms of what tools are used and how FERPA, accessibility and copyright compliance is addressed
3. Review what similar colleges are doing about cloud-based and SoMe use by their college community
4. Get feedback from faculty about what solutions would work best
5. Pilot a strategy/solution, determine the success of the pilot
6. Develop guidelines and/or policies based on the needs assessment and the pilot
7. Raise awareness and provide training about responsible use of Cloud and SoMe services
8. Develop scenarios of typical Cloud and SoMe services use and facilitate faculty dialogue about responsible use (e.g. , at Division meetings)