



FOOTHILL COLLEGE

Technology Task Force Meeting

MINUTES

Date: 3/11/15

Time: 2:00-3:00 p.m.

Location: Altos Room (2019)

Attending

Judy Baker, Julie Ceballos, Bradley Creamer, Lisa Drake, Pam Grey, Kevin Harral, Kurt Hueg, Steven McGriff, Sherri Mines, Nicole Ramsey, Paula Schales, Lori Silverman

Discussion Detail

1. **Welcome and introductions**
2. **Announcements**

- a. Upcoming ETS Town Hall presentations (Toyon Room)
 - i. Office 365 Conversion
 - Monday, April 6 at 9:30 am
 - Monday, April 6 at 2:30 pm
 - ii. Technology Purchasing
 - Monday, May 4 at 10:30 am
 - Tuesday, May 5 at 3:30 pm
- b. COOL charged by Academic Senate to explore CMS options
 - i. Assistance is requested for faculty to discuss the options with their colleagues and weigh in on ideas with the Senate about the decision process and the various pros/cons of CANVAS as an alternative to Etudes.
 - ii. The next decision in the process is when to make the transition for the first trial group.
 - iii. Faculty will need time to experiment with CANVAS as a new CMS. The students and faculty who have been part of the initial trial group are asked to discuss with others what their experiences have been with the new system, in contrast to the existing Etudes CMS.
- c. Search for permanent Tech Training Specialist position underway
Approval has been given to Foothill Online Learning for a Tech Trainer permanent position.

3. **ETS updates**

There is no ETS update today due to ETS staff absence.

4. **Marketing updates**

Plans for the new Foothill website redesign were discussed:

- a. An enterprise installation will likely be chosen, which can publish to the main

server. Advantages of this and the SAAS (Software as a Service) option were discussed. See link for technical details:

<http://omniupdate.com/products/oucampus/deployment.html>

- b. The Marketing staff attended a recent OmniUpdate training event where they learned coding for the new system and reviewed ideas on vendors for the upcoming website redesign RFP.
- c. An important advantage to most users at Foothill is that they can do small changes on their own to their web pages without submitting requests to Marketing. Users will be able to log in and complete simple edits and updates in a faster way than is currently available.
- d. One intent of the new site design is to be able to find things online at Foothill in a more modern and intuitive way that reflects Silicon Valley and a 21st century appearance. Attempts will be made to have more top-level domains for Foothill departments that are easier to find when users are navigating the site.
- e. Some other benefits of OmniUpdate are that it is more robust for user content, and features such as Google Analytics can be done from within the system. Bradley will be sending out a memo to faculty and staff to see what they want their URL to be.

5. OEl updates

- a. Selection of Canvas as common course management system
 - i. OEl has selected CANVAS as the new CMS for a pilot program that is expected to have no more than 10 trial courses in the initial phase. Courses chosen for this phase must meet certain criteria including instructor willingness to follow specific guidelines. Faculty who are interested or have questions can contact Dr. Judy Baker for further details.
- b. Availability of online student readiness and tutoring services in spring quarter
 - i. Several benefits of participation in the pilot program are:

initial pilot phase) by OEI.

6. District Tech Plan development

a. Strategic Capabilities Workshop - Part I & II

i. 8:30 am – 4:00 pm on April 15 at De Anza

Joe Moreau invites the Tech Task Force to participate in this planning event, to start thinking about what capabilities are for the future of the district and its tech evolution over time.

The schedule for the day is:

8:30 to 12:00

- iv. Lynda.com is another idea to think about for training opportunities of Foothill faculty and staff. Employees can log in and create an account with their Foothill college email address. The needs are