

PURPOSE:

Participatory Governance Leaders Meeting

LOCATION:

Administration Building / Room 1901 / President's Conference Room

PaRC Ex-Officio Members Present:

Andrea Hanstein, Andrew LaManque, Casie Wheat, Denise Swett, Elaine Kuo, John Mummert, Lauren Balducci

Guests:

Isaac Escoto, David Ulate

Meeting began at 1:31PM.

1. Welcome

Vice President of Finance & Administrative Service chaired the meeting as President Judy Miner was on conference travel. Academic Senate Vice President Isaac Escoto represented the Academic Senate because Academic Senate President Carolyn Holcroft was also on conference travel.

2. Approval of Minutes: April 15, 2015

Escoto expressed concerns on behalf of the Academic Senate regarding the administrative unit program review process; the Academic Senate would like all program requests to be included in the administrative program review overseeing the program. Operations & Planning Committee (OPC) Faculty Chair Debbie Lee requested that PRC review the Transfer Center program review document. Lee then commented that some of the Transfer Center requests were not included in the Office of Student Services administrative unit program review. Associate Vice President of Student Services Laureen Balducci commented that the request to move the Transfer Center was a result of the attempt to provide additional Counseling offices, which was a discussion between Student Services administrators. Student Trustee Evelynn Chun noted that the Counseling Division's close proximity to the Transfer Center was beneficial for students because students could meet with counselors and research transfer institutions within the same building. Slater confirmed that currently, the Transfer Center did not have plans to relocate as Facilities was evaluating all available space across campus.

Escoto reiterated that for the administrative program review process, Academic Senate would like constituencies involved moving forward. Vice President of Workforce & Institutional Advancement John Mummert commented that the program review timeline and the administrative program review timeline conflicted. LaManque noted that the Integrated Planning & Budget (IP&B) Committee could review the administrative program review process over the summer. Smith noted that the program review process should be an all-inclusive effort across campus.

PRC Recommendations approved by consensus with faculty load amendments for the Spanish Program.

5. Emergency Hire Request: Chemistry Instructor – Approval

Dean of Physical Sciences, Mathematics & Engineering (PSME) Victor Tam presented the Emergency Hire Request: Chemistry Instructor for approval. Tam was requesting to fill a Chemistry vacancy, which was created when he was promoted to division dean. If app

comments. Slater announced that Foothill owed the District positions; and thus, there might not be many positions opened next year. The number of positions that the college could hire would be announced in the fall.

8. Educational Master Plan (EMP) Update (Standing Item)

Kuo announced that the campus was in the process of rewriting the Educational Master Plan (EMP). Campus interviews were held on Tuesday, April 28 and Wednesday, April 29. The EMP website housed all of the EMP planning documents. The EMP input form was now open and would close at the end of the week. The May 6 Webinar would begin at 7:00PM online via Zoom. The all day EMP retreat would be held on Wednesday, May 13. Sias suggested the possibility of having faculty and staff release time or coverage when attending the May 13 all day retreat. Slater replied that this request would be made to Vice President of Instruction & Institutional Research Kimberlee Messina to be discussed with the deans.

9. Questions/Announcements

None.