

Program Review Committee Winter 2015 Review Times

The Program Review Committee met on the follow days during winter quarter:

Figure 1: Winter Quarter Meetings of PRC

Date	Time	Hours
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Program Review Committee Observations April 15, 2015

General College Issues:

1. A number of program reviews mentioned that they felt there was not enough capacity in Marketing and Instruction/Institutional Research to support their needs

Example Program Review Committee Comments, April 15, 2015

Strengths/ Commendations (examples)

Chemistry

PRC found that the program review was generally a good, reflective ~~study~~; and the department has included thoughtful analysis of the SLO data.

Counseling

The PRC thought that the PR showed a good use of data and a thorough discussion.

GIS/Geography

PRC looks forward to a new degree and applauds the development of new curricula. The program is responsive to student demand for new courses in this rapidly changing field.

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Suggestions for Improvement (examples)

Anthropology

The PRC suggests that to improve the Program Level Outcomes Assessment the department seek out

Recommendation (examples)

Business

We recommend that the Business faculty meet with the PRC by October 15th 2015 to discuss areas for improvement and the plan for assessing outcomes.

GIS–Geography

PRC recommends that the department provide revised program outcomes statements and methods of assessment or complete existing program assessments and submit them to PRC by June 1st 2015.

Engineering/ Nano Technology / Physics

PRC recommends the Nano department complete a report showing of how NANO is funded and a plan for achieving increases in enrollment. Please submit this report to the PRC by October 15th 2015.

Health Services

PRC recommends that the program conduct an assessment of student perceptions related to the use of campus health services. This assessment might include indicators of satisfaction for students that have used the Center as well as feedback from students that have not used the Center. Please submit the

Foothill College Program Review Committee Analysis, April 15, 2015

Division

Dear Dental Assisting Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

The PRC felt that overall this was a very well written program review.

The program review included a very good analysis and discussion of the data.

Inclusion of labor market data was helpful to understanding program outcomes.

Suggestions for Improvement

While PRC appreciated the custom tabulation of the student demographic data, it should be noted that the "average" for comparison was for all departments in the college for one year compared to a 3 year department average.

PRC has no other suggestions for improvement.

Recommendation - [REDACTED]

The program is recommended to continue in the regular program review cycle.

Dear Dental Hygiene Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year.

Dear Diagnostic Medical Sonography Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

Dear Radiologic Technology Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC felt that the r

Dear Anthropology Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

The PRC felt that overall the response was an improvement over the submission for 2012.

The PRC thought that the Pathways chart was very helpful in explaining the program.

Suggestion for Improvement

The PRC felt that some of the comments made by the PRC last year were not addressed, specifically:

- x There is still no tracking on nontranscriptable certificates and no discussion of making them transcriptable.
- x There is a statement about "a strong transfer program" but no evidence is provided.

The PRC suggests that the department consider other approaches, in addition to "online quality standards" to reduce the equity gap in student success in online courses.

The PRC found that although the Goals mention "repeatability" this issue is not referenced elsewhere in the document so it is unclear what need the goal is trying to address.

The PRC suggests that to improve the Program Level Outcomes Assessment the department seek out assistance from the Division SLO Coordinator and Institutional Research.

Recommendation- Yellow

The program is recommended to continue in the regular program review cycle.

Dear Business Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC felt that the Goal and trend analysis data provided was specific and informative.

Suggestions for Improvement

PRC requests that the department review the questions and available data Code Missions and provide more substantive responses.

Please provide PRC course level and program level assessments, reflections and outcome analysis in the program review

PRC suggests that the department revise the Goals section and make a stronger case (using data) for conclusions. Please link the Goals to the previous Program Outcome Assessments.

In future, opening day could be used to analyze, discuss, and write SLO responses

Recommendation- Yellow

Work on the Outcomes assessment should start in the spring of 2015; PRC suggests you contact the division SLO coordinator for assistance.

We recommend that the Business faculty meet with the PRC by October 15th, 2015 to discuss areas for improvement

Dear Geography–GIS Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC looks forward to a new degree and applauds the development of new curricula. The program is responsive to student demand for new courses in this rapidly changing field.

Suggestions for Improvement

PRC recommends that Geography/GIS request a meeting with Counseling (facilitated by Dean of Business) to talk about degree applications and barriers identified in the program review that prevent students from completing a degree

Recommendation [REDACTED]

Dear Philosophy Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC commends the department for its innovative use of podcasts.

PRC notes the robust SLO course Assessment Findings/Reflections into TracDat.

Suggestions for Improvement

PRC recommends the department meet with the Articulation Office Bernie Day iBe.

Dear Assessment and Testing Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC finds this program review much improved over the previous submission.

PRC applauds the department's efforts to make the center and testing more supportive of student needs.

Suggestions for Improvement

PRC concurs with the Vice President's concern about revalidating test scores to come in compliance with the program review's note that "a

Dear Political Science Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC felt that the program faculty members have demonstrated through the program review their commitment to the teaching of Political Science.

Suggestions for Improvement

PRC suggests that the department meet at least once a year. All programs should hold annual department meetings.

PRC suggests that the department talk with their SLO coordinator and division chair for help in completing their assessments

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Dear Counseling Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

Dear Pass the Torch Program Review Author:

Dear Puente Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC complements the program for beginning to look at the available data.

Suggestions for Improvement

PRC suggest that the program continue to work with the Office of Institutional Research and Planning to focus on program success through an examination of comparative success data, both at Foothill and statewide.

Recommendation - [REDACTED]

PRC recommends that the program develop (or request) an analysis of comparative success rates between Puente and similarly situated students. Please send the PRC this analysis by October 15th of 2015.

The program is recommended to continue in the regular program review cycle.

Dear Art History Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Dear Music Technology Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC felt that the program review was well written and commend

Dear Music General Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's efforts to seek ways to constantly improve on behalf of students.

Strengths

PRC finds that the program has solid enrollment and the faculty are innovative with their curriculum.

Suggestions for Improvement

PRC notes that there is no response to Program assessment section.

PRC agrees with the division dean noting the lack of clearly defined goals ("actually, the lack of any stated goals").

Recommendation- Yellow

PRC recommends that program level goals and assessments

Dear Spanish Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

We applaud the Spanish department's efforts to address the enrollment decline, including the development of new curriculum such as Spanish for Health Care Workers and Elementary Spanish Conversation I and II.

Suggestions for Improvement

PRC looked at the fall 2014 and winter 2015 data and the numbers are still down compared to last year. PRC is very sensitive to the fact that there are factors beyond the program's control which has resulted in a decline in enrollment, but PRC suggests the program is not viable with the current level of staffing.

Recommendation-Rec

PRC concurs with the recommendation of the division to transfer one FTE to De Anza and recommends that this course of action be explored immediately.

The PRC recommends the department develop a written remediation plan and submit it to PRC by June 1st 2015. The plan should list the steps being taken, when the changes will occur, projections of the impact of the changes on enrollment, and suggested goals for demonstrating success that will allow PaRC to assess progress.

The program is recommended to submit an out-cycle comprehensive program review in fall 2015.

Dear Engineering / Nano Technology / Physics Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC notes that the physics program has excellent community outreach and both engineering and physics should be commended on their robust enrollment growth.

All three programs are working hard to help targeted student groups and they are experimenting with new curriculum.

Suggestions for Improvement

PRC is concerned that the enrollment for NANO has dropped over the last three years and that the program is serving a very small group of students and thus may not be viable.

Recommendation - [REDACTED]

PRC recommends the Nano department complete a P

Dear Health Services Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Dear Psychological Services Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC is impressed by the use of data to drive SLO reflections. This is a well and thoughtful program review.

Suggestions for Improvement

For the next review we would like to see some demographic information

Dear Academic Senate Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC commends the Academic Senate's effort to include substantive goals with relevance to current agendas in the program review document.

Dear Dean Language Arts LRC Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

PRC concurs with the Vice President that "the LA and LRC divisions provide excellent instruction, Supplemental Instruction and learning support through the Courses and Programs, the TLC, the Library and the LRC".

Suggestions for Improvement

PRC was unable to provide a complete assessment given the incomplete nature of the program review submitted.

Recommendation- Yellow

PRC recommends that the Dean please resubmit a revised/ more complete PR to the PRC by June 1st. The revised program review should include a discussion of Equity initiatives currently undertaken in Language Arts and by the Dean. Please include any relevant data.

Dear KCI Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

The PRC is impressed by the improvement in the KCI PR over last year.

Suggestions for Improvement

PRC suggests that the department included data that reflects the performance of Foothill credit students (LINC courses). KCI did not address the data provided in the LINC PR data sheets

[www.foothill.edu/staff/irs/programplans/docs/2013-2014data.002 te\(du\)10\(o.\)3\(Tc\)\(ta\)14\(ff2\(c4421.3](http://www.foothill.edu/staff/irs/programplans/docs/2013-2014data.002%20te(du)10(o.)3(Tc)(ta)14(ff2(c4421.3)

Dear VP Student Services Program Review Author:

Dear VP Workforce Program Review Author:

Thank you for your time and effort in completing the Comprehensive Program Review this year. Your work contributes to the College's effort to seek ways to constantly improve on behalf of students.

Strengths

This is a thoughtful and analytical program review. The committee was impressed by the scope and rigor of the reflections.

Suggestions for Improvement: PRC suggests the next program review could benefit from a discussion of Workforce's activities for Basic Skills and Transfer students.