

PURPOSE: Participatory Governance Leaders Meeting
LOCATION: Administration Building / Room 1901 / President's Conference Room
TIME: 1:30 – 3:00 PM / First and Third Wednesdays

ITEMS	TIME	TOPICS	LEADERS	EXPECTED OUTCOME
1	1:30-1:35	Welcome	Messina	

Ex-Officio PaRC Members Present:

Andrea Hanstein, Andrew LaManque, Casie Wheat, Denise Swett, Elaine Kuo, Kimberlee Messina, Meredith Heiser

Meeting began at 1:35PM.

1. Welcome

Acting President and Vice President of Instruction & Institutional Research Kimberlee Messina welcomed PaRC.

2. Chancellor Search – Discussion with Recruitment Firm

Chair of the Chancellor Search Committee Mike Brandy, who held positions at both De Anza and the District, opened the chancellor search discussion. Brandy provided an overview of the search process and noted that the process would be confidential. The process would officially begin next week, and the committee hoped to hire a new chancellor by the beginning of the next academic year. Academic Senate President Carolyn Holcroft, Vice President of Finance and Administrative Services Bernata Slater, and Institutional Researcher Elaine Kuo

Fischer then asked what type of person would be successful in addressing the previously discussed issues?

Heiser responded that a successful incumbent would need to have community college experience. In addition, Foothill College had a substantial online presence, so the new chancellor would have to be knowledgeable of the issues surrounding online education. Fernandez commented that the chancellor should lead with an equity and growth mindset. Lee added that the individual should be open to communication and not oversubscribe to hierarchical leadership. Messina stated that the college presidents were responsible for each campus, and that the chancellor should work with the presidents to achieve the goals of the District. Basic Skills Workgroup Classified Chair Craig Gawlick commented that an incumbent should increase the presence of the District, and not the colleges as two separate entities.

Workforce Workgroup Administrative Chair Teresa Ong added that FHDA needed a chancellor who could “wine and dine” the companies of the Bay Area, which

however it was important to know how the campus addressed the issue. LaManque stated that further probing of each group could provide more information. Kuo added that environment and history might have had an affect on how respondents viewed this question.

Fernandez asked how results could be accurate if only 9% of employees and 2% of students participated. Kuo stated that the employee response rate was good, but student participation was low. Kuo then commented that of the 2% of student responses, no extreme responses were reported. Lee asked what the data would be used for. Kuo replied that Foothill could use include this data in the Educational & Strategic Master Plan (ESMP) document. In addition, the data could be used to probe subsequent research studies. Heiser asked how many part-time faculty participated in the survey. Kuo said that part-time response was low. Kuo then stated that the exact figure would be reported at the next PaRC meeting because the figure was not currently on hand. Ong stated that part-time faculty did participate in the survey feedback request that was issued by De Anza Institutional Researcher Mallory Newell.

Kuo reported that 45% of respondents stated they strongly agreed or somewhat agreed that appropriate efforts were made to recruit underrepresented employees. Kuo noted that this might be an area that FHDA would want to investigate further.

Kuo concluded the presentation by stating that survey data could be found on the FHDA Institutional Research website.

8. Community College Survey of Student Engagement (CCSSE) Report Out

Due to time constraints, this item will be presented at the February 11, 2015 ESMP meeting.

9. Educational & Strategic Master Plan (ESMP) – *Standing Item*

Kuo reminded PaRC that the ESMP would be submitted to the December 2015 Board of Trustees meeting for approval. The purpose of the ESMP was to set the college's agenda, in terms of setting goals and targets. The agenda should be established by June 2015. Data would