

1. Welcome

Judy Miner welcomed the group and stated that Bernata Slater would review the Budget Update Item at the next PaRC meeting. Miner announced that an additional request for an emergency hire by the Kinesiology & Athletics Division would be presented after the Emergency Hire Request: Counseling Position item. Lastly, Miner announced that Foothill had three new administrators start on May 1, 2014. Miner welcomed Director of Marketing & Public Relations Andrea Hanstein, Associate Vice President of Instruction Andrew LaManque and Director of International Student Recruitment & Partnership Relations Marilyn Cheung.

2. Approval of Minutes: April 16, 2014

April 16, 2014 Minutes approved by consensus.

3. Emergency Hire Request: Counseling Position

Denise Swett presented Counseling's request for an emergency hire to PaRC. Swett reported that due to the recent, unanticipated announcement of a June retirement by Counselor Brenda Johnson, the division would have to act quickly to fill the position to meet the demands of new student enrollment. Swett noted that because this position was vacant due to a retirement (and not a new position), it would not affect the fifty-percent rule. Swett commented that the division hoped to fill the position as soon as possible. The Counseling position emergency hire request was approved by consensus.

Emergency Hire Request: Kinesiology & Athletics Position

Susan Gutkind presented the emergency hire request

Miner stated that communication was often an issue for the President's Office, which was taken very seriously. Miner commented that the President's Office would look to Hanstein to improve campus communication and dissemination of information. Miner welcomed folks on campus to share their suggestions and feedback.

Meredith Heiser asked if the college would produce the state of the college report, commenting that it was a great way to inform the campus. Miner replied that Foothill discontinued this report three years ago and replaced it with the accreditation report. Miner noted that Hanstein had great experience in publishing such reports. Miner agreed that this type of publication would make the college more visible in the community. Peter Murray shared the idea of posting short YouTube videos on the Foothill website to update the community on campus events and college accomplishments.

Sias thanked the President for the work and achievements made on the student equity agenda. Miner then applauded the campus for its efforts on student equity and noted that it would be the theme for Opening Day 2014. Miner announced that she would speak at Stanford University's May 14 Public Forum on education's digital future. Miner then thanked Judy Baker for being a great mentor and resource for equity and technology in education.

5. ESMP Update

Elaine Kuo gave an update on the Education Strategic Master Plan (ESMP). Kuo reported that the college would be moving forward with the master plan revise and update in 2014-2015. On Monday, May 12 the Workgroup Tri-Chairs were scheduled to meet to discuss the institutional goals and align the goals with the college vision. Kuo noted that PaRC should end the year with a sense of where the college was in terms of the vision and institutional goals. Kuo then announced that next year, the ESMP would be a standing item on each PaRC agenda.

6. Scorecard Report

Kuo presented the 2014 Scorecard Report findings and stated that the data could be found on the Student Success Scorecard website. Kuo noted that this report was previously known as the Accountability Reporting for Community Colleges (ARCC) report, and also that some of the terminology had changed. Kuo clarified that the data reported in the Scorecard was from 2012-2013 and that the report tracked data in six-year cycles (2007-2013). To see changes over time, Kuo recommended that interested parties visit the website.

Kuo reviewed the student demographics data. Omar Zeitoun asked why the Scorecard did not have a category for the Middle Eastern population, commenting that he was Egyptian. Kuo responded that in the past, there was a category for Middle Eastern on Foothill's application; however, now that the college used CCC Apply for the application process, the category was removed. Miner noted that the application followed the census figures of the State Chancellor's Office.

Kuo then stated that in the area of completion, Foothill was generally above the state average in both general and prepared/underprepared areas. Kuo noted that this data specifically reported only first-time community college students. Starer clarified that an underprepared student was defined as a student who was underprepared in math or English. Kuo verified Starer's statement, commenting that if a student had not taken a college level math or English course within the first three years of attending Foothill, he/she would be considered underprepared per Scorecard Report definition. Kuo stated that within the peer group completion area, in which data from seven surrounding community colleges was collected, Foothill

In the area of persistence, Kuo reported that Foothill performed slightly lower persistence rates when compared to state figures. This data was also broken out by ethnicity. When studying the persistence of the Latino group, Kuo noted that this population was about ten percent below the state average. Starer request to know exactly what persistence measured, commenting that the college should not be penalized for missing a benchmark when students failed to enroll the next year. Kuo explained that persistence was an indicator of student success, in that studies showed that

Starer reported that a cohort of eleven Foothill staff would attend the equity institute in Southern California.