

Participatory Governance Leaders Meeting
Administration Building / Room 1901 / President's Conference Room
1:30 – 3:00 PM / First and Third Wednesdays

Judy Miner stated that Behrouz Amirbadvy was misspelt. Also, regarding Item 6: Accreditation Midterm Report Update, Kate Jordhal attended the Accreditation Institute, not Kate Jordin.

Minutes with amendments approved by consensus.

John Mummert presented the Perkins Career Technical Education (CTE) Allocation Request for 2014-2015 to PaRC as a first read. Mummert stated that academic programs with the appropriate TOPs codes, in addition to workforce programs, were eligible for Perkins funding. Mummert stated that the allocation process was truly a shared governance model because the Workforce Workgroup reviewed and discussed each request. There were more requests than there was funding, so the committee also gave recommendations for other funding sources when appropriate. The deans have been made aware of the survey process and have given their recommendations.

This year \$12,000 of Perkins funding will be used to finance the CTE outcomes survey. The function of the CTE survey would be to poll program completers and program leavers for the purposes of capturing student outcomes. The last CTE survey had a 25% response rate. Kimberlee Messina commented that a survey of outcomes was required for some CTE programs; thus surveying all CTE programs collectively would be beneficial. Miner stated that the college could use this data for ACCJC reporting.

Mummert told PaRC that the total amount of Perkins funding given from the government was an estimate. The final allocation amount would not be finalized until the summer. The Workforce Workgroup had already created a waiting list for funding, in the event that the government provided more Perkins dollars. Meredith Heiser commented that Perkins funds had to be spent by the end of the fiscal year. Mummert stated that if a program had not spent its funding by May, a request would be issued to return the funds so that the dollars could be allocated to another Perkins program. Mummert commented that because all allocation requests had been accounted for (via the Perkins CTE Allocations Request document), allocating more funding to programs would be a clean process in terms of an audit.

Craig Gawlick presented the ACCJC Institutional Set Standards on behalf of Elaine Kuo, who was absent due to conference travel. The ACCJC implemented some changes to the institutional set standards, including: additional questions, SLO narratives, and CTE standards. Of the seven set standards, Gawlick emphasized that the two new set standards were: 1) the posting of licensure exam pass rates for CTE programs and 2) CTE job placement rates for program completers. Mummert commented that the second CTE set standard would require programs to post job placement information on their website. Miner mentioned that streamlining this requirement for consistency would be a priority for the new marketing director.

Gawlick defined a standard as an average that the college could easily meet and should exceed. Heiser questioned how this definition was different from a benchmark. Andrew LaManque responded that the ACCJC requires institutions to have aspirational goals as well as floors. Gawlick reported that the college should set standards as an institution, not on a program

Regarding the two new CTE program set standards, Messina commented that the college conservatively chose a 75% average based on the overall three-year average. Mummert stated that because the college's licensure exam pass rates were so much higher

Omar Zeitoun announced that the ASFC would like to survey the college about the no wheels on campus policy. Zeitoun hoped that the questionnaire would measure the campus's thoughts on the bike and skateboard regulations. Messina commented that Zeitoun's study should also include data pulled from other California community colleges.

Maureen Chenoweth announced that a representative from Northwestern University would be on campus to discuss community colleges and online