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5	2:05-2:20	Professional Development Update	Judy Baker/ Maureen Chenoweth/ Ben Stefonik	
6	2:20-2:30	Vision Statement Revisions	Judy Miner	
7	2:30-2:40	ESMP Update	Elaine Kuo	
8	2:40-2:45	Accreditation Midterm Report Update (Standing item)	Dolores Davison/ Kurt Hueg/ Elaine Kuo/ Kimberlee Messina/ Roberto Sias	
9	2:45-3:00	Questions/Concerns/Announcements	Judy Miner	

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### **1. Welcome**

Judy welcomed PaRC back and wished everyone a happy new year. Nick Hughes introduced himself as an ASFC student representative, who will be attending PaRC this quarter.

### **2. Approval of Minutes: December 4, 2013**

Minutes approved by consensus.

### **3. Perkins Rubric Presentation – 2<sup>nd</sup> Read for Approval**

Mark Anderson presented the second read of the Perkins Rubric. Anderson reported that an auditor from Sacramento confirmed that Perkins funds could not be used to fund full-time faculty reassigned time.

Perkins Rubric approved by consensus.

### **4. Program Creation Proposals – 1<sup>st</sup> Read**

Kimberlee Messina introduced the Program Creation Proposals item by noting that this was the first time that program creation proposals were submitted to PaRC. Historically, PaRC would only approve the processes of program creation and discontinuance. Messina reminded PaRC that the intent of issuing these proposals to PaRC for approval was to ensure institutional approval before a program began the creation process. Messina commented that in the past, some programs were approved only to find that there was no funding to support the program.

Messina introduced the Foothill College Apprenticeship Program as the second largest in California, and largest in Northern California. Miner commented that PaRC must now decide if Foothill College could offer a certificate of achievement based on the Apprenticeship Department standards. Reginald Duhe continued on to state that the Apprenticeship Program students are official Foothill College students and that the program now wanted to award these students with degrees or certificates of achievement. Duhe the proposed to PaRC the following: Associate in Science Degree in Air Conditioning & Refrigeration Technology, Certificate of Achievement in Refrigeration & Air Conditioning Mechanical Service, Associate in Science Degree in Plumbing Technology, Certificate of Achievement in Commercial Plumbing, Certificate of Achievement in Residential Plumbing, Associate in Science Degree in Steamfitting & Pipefitting Technology, and Certificate of Achievement in Steamfitting/Pipefitting. Kuo asked if labor market information was already included in the apprenticeship program proposals. Messina responded that the formal labor survey was a state requirement, which was not required for PaRC's review. Duhe asked that any apprenticeship questions be forwarded to his office.

Bernie Day stated

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Messina stated that questions should be directed to Meezan or Hueg.

Nanette Solvason presented the Certificate of Achievement in Interventional Pulmonology. Solvason stated that Director of Respiratory Therapy Program, Brenda Hanning, was contacted by representatives in the biotech industry with hopes that Foothill would offer training in interventional pulmonology. Currently, there is a need for respiratory therapists to be trained to use scopes for diagnostic work. Solvason said that this eighteen-unit advanced training certificate would serve the population of career respiratory therapists. Solvason noted that if this program were approved, Foothill College would be the first in California to offer a Certificate of Achievement in Interventional Pulmonology.

In addition, Solvason reported, the currently existing equipment was adequate and there would be no requests for additional facilities or for full-time faculty. Only adjunct faculty would be needed and Hanning would direct both the Interventional Pulmonology and Respiratory Therapy programs. Solvason requested extra release time for Hanning so that the program would establish a solid foundation. Also, Solvason recommended that for the first two years, the Interventional Pulmonology and Respiratory Therapy programs be linked with clinics.

Messina asked if the Certificate of Achievement in Interventional Pulmonology would need separate accreditation. Solvason responded that she is currently researching the program accreditation. Charlie McKellar stated that if there were an internship component then the Biological and Health Sciences Division would need to revise the internship contracts. Messina reported on Hanning's enrollment estimates, stating that one site would enroll with fifteen students, and three sites could have thirty students within the first year. Because there is no request for facilities, equipment, or full-time faculty, Messina continued, this program creation proposal would be something for PaRC to think about. Meredith Heiser asked if the program curriculum was already in existence. Solvason responded that the curriculum has been written, but no course materials have been created yet. Also, Solvason contacted the Bay Area Community College Consortium (BACCC) with a request for a curriculum development stipend. Robert Cormia commented that if Foothill w(t) 3 cm B(n) -3 (t) 2 0Q q 0.45 ober witll ws -2 ( -2 ( -2 ( -2 ( -2 0 l) 5 (5 0 ( -2 ( -2 ( -2 0 l) 325.6B(n) -3 (0128 T0 ( -2 cm (t) (b2 (t

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## **9. Questions/Concerns/Announcements**

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