

**ITEM 3a1 AND 3a2: CORE MISSION OBJECTIVES FOR 2012-13 – BASIC SKILLS
WORKGROUP (TRI-CHAIRS)**

See attachments for details.

3a1-Basic Skills Workgroup objective is two-fold: To track the 2012 Summer Bridge Math Program (intensive, two-week program) Cohort for three quarters and provide supportive interventions if possible,

ITEM 3c: CORE MISSION OBJECTIVES FOR 2012-13 – TRANSFER WORKGROUP (TRI-CHAIRS)

See attachments for details.

3c-Transfer Workgroup objective is to increase the number of students from all student populations on the pathway to transfer. The group will host six information sessions or practicum regarding student success and transfer. Program participants will be surveyed. The group will inform the campus community regarding data related to transfer-level course progression as part of at least one practicum. The goal of the practicums is to increase transfer awareness through dialogue, promotion action and increase transfer.

ITEMS 3d1 AND 3d2: CORE MISSION OBJECTIVES FOR 2012-13 – OPERATIONS AND

Program creation is handled in same manner as above to ensure the proposed program meets student needs, in alignment with college mission, and the college would be able to commit to program needs before its developmental stages.

For the program review process, all programs will complete a program review on a three-year cycle. These program reviews will be reviewed and evaluated by Program Review Committee (PRC), as well as any program review out of cycle. Additional representatives are needed for Academic and Classified representation.

If program remediation is recommended, then collaboration is had to develop a remediation plan, to identify goals and timelines, and the plan must be accepted by PRC, PaRC and college president. Implementation efforts and progress must be reviewed for benchmark goals.

If program suspension is recommended, students will be allowed to complete their plans through limited offerings and adhere to guidelines and timelines with De Anza, the district and collective bargaining units. During year of suspension, program will be evaluated again by PRC and assigned color status. PaRC may recommend reactivation or discontinuance. Collaboration is had to develop a remediation plan, to identify goals and timelines, and the plan must be accepted by PRC, PaRC and college president.

If program discontinuance is recommended, the college president will share the timeline and formal written notice with affected groups to collaborate a plan. Students will be allowed to complete their educational plan through limited offerings, course substitutions or other agreed upon options.

If resource reduction is recommended in cycle, the president will share the timeline and provide written, formal notice to affected groups.

Resource reductions in Student Services and Administrative Unit programs can occur out of program review cycle, but the program administrator

DISCUSSION: Judy explained the budget reduction simulation is not good, but better than projected in June. Even if Proposition 30 did pass, the college still needs to make reductions. With the bulk of the cuts last year, it allowed us to preserve carryover moneys.

Judy thanked Victoria for her years of service and congratulated her on her upcoming retirement as of December 31, 2012. With Carol George's retirement from Counseling as well, it helped us to preserve 11-month contracts for counselors, as well as hire some part-timers. Judy thanked everyone for doing so well with saving money.

Judy is concerned with the lower enrollment numbers, which might be due to repeatability and new rules related to TBA hours. There is the need to find new populations. We are anticipating increases, but not fully restoring enrollment this r0 0 0 50 0 0 Tm /F4.0 1 Tf [(buth 0.3 (3 (e) 0.2(but) 0.5 (n) -0.3 (ot) 0.5 (fu