To: President Miner and Members of the Cabinet From: Paul Starer, Dean of Language Arts and the Learning Resource Center Re: Remodeling the 3600 and 3500 Buildings

The remodeling of the 3600 and 3500 buildings presents the college with both challenges and

## Steve McGriff—KCI

## Administrators:

Shirley Barker Rose Myers Eloise Orrell John Mummert Brenda Davis Gay Krause Paul Starer—Committee Chair

Student:

Melora Svbode

Invited Guest:

Mike Hohl—Gilbane

The task force has toured both buildings and has discussed funding mechanisms for apportionment generating programming. The task force constructed and disseminated a survey of faculty, staff, administrators, and students to determine what programming each group would like to see incorporated into the remodeled buildings. Some form of tutoring and assistance in subject-specific courses was ranked highly by all groups with student success workshops, and group study places also receiving majority support among faculty and students.

The task force reached no conclusion as to recommendations for programming by the end of spring quarter 2011 and anticipates reconvening in the fall to continue the work charged to it by the President and PaRC.

Even without a formal recommendation from the task force, certain general principles for remodeling and

Should the audio/visual materials currently housed in the media center continue to be housed there? Might these materials be more appropriately placed in the library?

The creation of small seminar classrooms that could be either scheduled as supplemental learning instruction space or reserved for student study groups could meet a number of needs identified in the taskforce's survey. As would a central space designed with comfortable but moveable furniture that students could use to create impromptu study spaces.

Could drop-in counseling be conducted in the remodeled spaces of 3600 and 3500?

Providing a number of student/faculty services in the space, including such things a providing a make up testing location, would help the centralization of the space.

Could the space currently occupied by ETS be converted to a multi-media classroom, that could be reserved by faculty from across the campus?

Obviously some space would have to be preserved for offices for staff.

For the 3500 Building:

Replace the roof.

Work with librarians to predict a library space for the future, one that reflects changes in how information is stored and retrieved.

Keep the VP/Administrator office

Again, a space utilization audit would help determine if the space in 3500 is being efficiently and effectively allocated.

The bottom line is that both buildings should be a hub of student activity and learning.

## **Staffing Recommendations:**

For apportionment generation, the college will need to employ full or half-time or adjunct faculty.

Full or half-