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## PLANNING & RESOURCE COUNCIL AGENDA

December 1, 2010

Purpose: Participatory Governance Leaders Meeting Location: PRESIDENTS CONFERENCE ROOM

Time:

Foothill College PaRC FTEF Request Prioritization 11.24.10 Weighted FTEF Ranking

Overall Ranking

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/789:; '5'
+!&, -.!/0-!1''/023!4'33-5-!6'7-89:9;-!<:9.=''>!6&2.-329-,!?'8!@A-/-8B29295!:9.!C3';:/295!1&330E2B-!E-:;0295!1:;&3/F!
G', 2/2', 9, @!: 1/3!: 1/0-1: 1/3!: 1/0-1: 1/3!: 1/0-1: 1/3!: 1/0-1: 1/3!: 1/0-1: 1/3!: 1/0-1: 1/3!: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 1/3: 
; ' 33-5-!B2, , 2' 9J!, /8: /-52; !292/2: /27-,!: 9. !, /&. -9/!3-: 89295!! 3: F-. !: !>-F!8' 3-!29!/0-!8: 9>295!!+: 3, ' !/' ' >!29/' !; ' 9, 2. -8: /2' 9!
/O-!9&B=-8!'?!1&330/2B-!?:; &3/F!: 38-:. F!29!/O-!. 272,2' 9$!C3, 'J!; 'B132: 9; -!H2/O!, /: /-!8-K&28-B-9/,!LG#!; ':; OM!
1:8/9-8,021,!H2/0!=&,29-,,!N!18'58: B!. -7-3'1B-9/!LO&,2;!E-;09'3'5FM!:9.!58'H/0!29!/0-!P'=!B:8>-/!L402.!
A-7-3' IB-9/MH-8-!/: >-9!29/'!;'9,2.-8:/2'9$!Q-;:&,-!'?!/0-!=''B295!;:8--8!I:/0,!29!@68--9R43-:9!E-;0@!:9.!/0-!=''B295!;:8--8!I:/0,!29!@68--9R43-:9!E-;0@!:9.!/0-!=''B295!;:8--8!I:/0,!29!@68--9R43-:9!E-;0@!:9.!/0-!=''B295!;:8--8!I:/0,!29!@68--9R43-:9!E-;0@!:9.!/0-!=''B295!;:8--8!I:/0,!29!@68--9R43-:9!E-;0@!:9.!/0-!=''B295!;:8--8!I:/0,!29!@68--9R43-:9!E-;0@!:9.!/0-!=''B295!;:8--8!I:/0,!29!@68--9R43-:9!E-;0@!:9.!/0-!=''B295!;:8--8!I:/0,!29!@68--9R43-:9!E-;0@!:9.!/0-!=''B295!;:8--8!I:/0,!29!@68--9R43-:9!E-;0@!:9.!/0-!=''B295!;:8--8!I:/0,!29!@68--9R43-:9!E-;0@!:9.!/0-!=''B295!;:8--8!I:/0,!29!@68--9R43-:9!E-;0@!:9.!/0-!=''B295!;:8--8!I:/0,!29!@68--9R43-:9!E-;0@!:9.!/0-!=''B295!;:8--8!I:/0,!29!@68--9R43-:9!E-;0@!:9.!/0-!=''B295!;:8--8!I:/0,!29!@68--9R43-:9!E-;0@!:9.!/0-!=''B295!!
= &23. 295!' ?!: !9-H!GSO#!= &23. 295!!BF!?28, /!028295!; 0' 2; -!2,!: 9!#9529--8295RG0F, 2; ,!29, /8&; /' 8$!
/789:;'3 '
OF!?28,/!/H'!;0'2;-,!H-9/!/'!.-I:8/B-9/,!/0:/!9--.-.!/'!8-I3:;-!?:;&3/F!H0'!0:7-!8-/28-.$!T'/!58:9/295!1E#1!/'!/0-.-!
-12./295!18'58:B.!H'83.!.25922::9/3F12B1::/!/0'.-!.-1:8/B-9/.$!OF!9-U/!/H'!:0'2:-.!H-9/!/'!I'.2/2'9.!/0:/!=-9-?2/!
./&. -9/,!: /!/O-!Q: ,2; !S>233,!3-7-3DD/O-!O: /O!: 9.!/O-!VA!SI-;2: 32, /R!4' &9, -3' 8!1' ,2/2' 9,!8-,I-;/27-3F$!W-!9--.!29,/8&;/' 8,R!
?:; &3/F!/'!, -87-!/0', -!B', /!: /!82,>!: 9. !B', /!9--. F$!E0-,-!: 8-!, /&. -9/, !H0' !0: 7-!3/B2/-. !I: /0H: F,!/'!: 9!-. &;: /2' 9$!C,!
: 9!29,/2/&/2' 9!; ' BB2//-.!/' !=: ,2;!,>23,J!H-!B&,/!I &/!/0-,-!,/&.-9/,\!9--.,!: ,!: !I 82' 82/F$!
/789::'< '
Y"MEO-!E8: 9,2/2' 9!/' !W' 8>!18' 58: B!2,!: 9!2B1' 8/: 9/!18' 58: B!0-8-!: /!1' ' /023$!W2/0!7-/-8: 9,!8-/&89295!?8' B!' 7-8, -: ,J!
/02, II 8' 58: B!2, I72/: 3!8250/!9' H$!C... 2/2' 9: 33FJ!/0-!?&/&8-!' ?!/02, II 8' 58: B!; ' &3. !=-!, -7-8-3F!; ' B1 8' B2, -. !H2/0!/0-!
8-/28-B-9/!' ?!/O-!3-: . !29,/8&; /' 8!: 9.1; ' ' 8. 29: /' 8$!C,!, &; OJ!/O-!9-- . !?' 8!: 9!1E#!2,!; 82/2; : 3$!!
Y (MEO-!W' B-9X.!S' ?/=: 33!4' : : ORG#RG-8.' 9: 3!E8: 29-8!1' .2/2' 9!2.!: 82/2: : 3!/'!O-31!-9.&8-!: 'B132: 9: -!H2/0!E2/3-!+ZJ!18' 72. -!
9-;-,:8F!,-872;-,!/'!' &8!,/&.-9/,!/:>295!G#!;' &8,-,J!:9.!/'!-9,&8-!/0:/!8-,' &8;-,!?' 8B-83F!:3'';:/-.!/' H:8.,!/0-!
,'?/=:33!18'58: B!L2$-$J!/O-![($\!B232'9!?2-3. M!H'9\!=-!,K&:9.-8-.$!!
Y1MEO-!<2,/'8F!A-1:8/B-9/!2,!:9!29/-58:3!1:8/!'?!6#!:9.!/8:9,?-8!?'8!B:9F!1''/023!,/&.-9/,$!EO-!!8'58:B!0:,!58'H9!
′7-8!/0-!F-:8,JI:9.!WS4<!8-B:29,!,/8′95$!<′H-7-8J!H2/0!/0-!8-/28-B-9/!′?!:!1E!?:;&3/F!B-B=-8!H0′!0:,!/:&50/!
′7-83′:..,!-7-8F!K&:8/-8J!/02,!;′&3.!9-5:/27-3F!2B1:;/!/0-!.-1:8/B-9/!5′295!?′8H:8.$!C,!,&;0J!/0-!9--.!/′!:3′;:/-!:9!
1E#!29!/0-!. -I:8/B-9/!2,!58-:/$!
Y) MEO-!GOF, 2; R#9529--8295!A-1/!2, !29!.-, I-8: /-!9--.!'?!!: !1E!?: ; &3/F!B-B=-8$!EO-8-!: 8-!9-H!/-; 09' 3' 52-,!-B-85295!
H02; 0!. -B: 9. !: !1E!?: ; &3/F!B-B=-8!/' !8' 33!/0-, -!; ' &8, -,!' &/!: 9. !-9, &8-!/0-28!, &; ; -, ,!5' 295!?' 8H: 8. $!68' H/0!! ' /-9/2: 3!2,!
0250J!-, I-;2: 3F!527-9!/0-l8-;-9/!; 0: 95-, !29!/0-!-; '9' BF!: 9. !/0-!3: ='8!B: 8>-/$!E0-8-?'8-J!2/!2, !; 82/2; : 3!: 9!1E#!2, !: 33'; : /-.!
0-8-\$!
ļ
Y\MEO-!4023.!A-7-3' | B-9/!G8' 58: B!2,!: || ' | | &3: 8!| 8' 58: B!0-8-!: /!1' ' /0233!4' 33-5-$!4&88-9/3FJ!^_' !' ?!1: 33! (*"*!; 3: , , - ,!: 8-!
=-295!/: &50/!=F!GE!./: ??$!43-: 83FJ!/0-8-!2.!: !9--. !?' 8!: !1E!?: : &3/F!B-B=-8!/' !0-3! !3' H-8!/0-!8: /2' !=-/H--9!1ERGEJ!=&/!: 3.' !
:,,2,/!/O-!' 9-!1E!?:; &3/F!B-B=-8!; &882; &3&B!: 259B-9/!H2/0!?' &80F-: 8!29,/2/&/2' 9,J!,' 32. 2'F!8-3: /2' 9,021,!H2/0!
'85: 92a: /2' 9,!, &; 0!: ,!6' '53-!: 9. !42,; 'J!: ,!H-33!: ,!: ,, 2, /!H2/0!: ; ;8-. 2/: /2' 9!2, , &-,!: 9. !58: 9/!' | 1 | 8/&92/2-, !L, 29; -!4023. !
A-7-3' | B-9/!2,!/-; 092; : 33F!: !W' 8>?' 8; -!| 8' 58: B!0' &, -. !H2/029!/0-!QS$!A272,2' 9M$!C,!, &; 0J!/0-!9--. !?' 8!: 9!: ... 2/2' 9: 3!
1E#!2,!58-:/$!
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## Foothill College: 2010 Distance Education Plan

## Goals, Action Steps, Measures, and Timeframes

The following goals and action steps are proposed in order to increase the likelihood of online student success, course completion, and retention. Implementation of some Actions Steps will be contingent upon availability of adequate staffing resources.

1. Meet all legal ¥ Encourage faculty to work with FGA staff to ensure the ¥ Increase in compliance with a surface of the state of the	1.1
I wan dispersion for the contract of the contr	with requirements to
requirements for all online courses are in compliance with requirements regular effective contact	
distance education the ADA Section 508 guidelines for accessibility. students by at least 20%	above baseline by
delivery.    ¥ Encourage faculty to work with FGA staff to ensure the 2011.	
all online courses are in compliance with copyright law ¥ Compliance with requirer	
fair use, and the TEACH Act.  Section 508 guidelines for	
¥ Encourage faculty to work with FGA staff to ensure that least 20% above baseling	
all online courses are delivered in compliance with   ¥ Compliance with require	
FERPA. laws, fair use, and the TE	•
¥ Conduct workshops in each division discussing copyri and fair use guidelines. 20% above baseline by s	
and fair use guidelines.  ¥ Compliane with requiren  Encourage faculty to work with FGA staff to ensure  20% above baseline by f	
compliance with regular effective contact by faculty with	Idii 2012.
	. Outoomo io nondin
students as required by Separate Course by engaging Achievement of the following support and assistance of the Academic Senate. the availability of additional s	
¥ Encourage faculty to work with FGA staff to ensure reinstatement of a fullime dea	
compliance with regular effective contact by faculty will Access and reinstatement of	
students as required Separate Course instructional designer position	-
Approval, California Code of Regulations, Title 5	111
Distance Education Guidelines:, 2008 Omnibus Versic ¥ Compliance with require	ments fetudent
Sections 66700 and 70901, Education Code. Referen authentication requirement	
Sections 70901 and 70902, Education Code.55206.  Education Opportunity A	
by at least 20% above by	
Implementation of the following Action Step is pending the	
availability of additional staffing resources: reinstatement	
a full-time dean of Foothill Global Access and reinstateme	
of full-time permanent instructional designer position.	
¥ Establish a policy to enseucompliance with student	
authentication requirements of the Higher Education	
Opportunity Act reauthorization.	
2. Ensure	by at least 50% of
adequate students enrolled in their fully online courses either pri online faculty by winter 2	201.2
student to or on the first day of the term. This Welcome mess ¥ Online orientation activiti	
preparation should contain information about: a) how to access the 50% of online faculty by	fall 2012.
success in online course; b) the availability of n-campus Student	
online courses. Orientation to Etudes sessions; c) requesting Achievement of the following	
accommodation for disability; d) specific attendance the availability of additional s	
requirements n order to avoid being dropped for non	
attendanceand e) alternatives to any-communa attendance such as proctored testing	-
attendance such as proctored testing.  instructional designer position instruction in the properties of the properties in the properties of the pr	n.
video that can be made available to student via the	
Course Summary.	eloped and made
¥ Encourage online faculty to integrate an online	

4. Ensure parity for support of online students, faculty, and courses with on-campus students, faculty, and courses.

performance.

- Y Imbed the culture of the distance learning into the traditional campus curriculum, logistics, budget and administrative activities.
- Work with faculty, staff, and administrators to identify barriers to integrated use of distributed and technology mediated instruction.
- Y Support efforts by academic deans and department che to be involved in oversight, rigor, and quality of distant learning instruction.

Implementation of the following Action Steps pending the availability of additional staffing resources einstatement of a full-time dean of Foothill Global Access and reinstatement of full-time permanent instructional designer position.

- ¥ Work with key college committees to integrate distanc learning concepts and programs into plans, policies ar procedures
- ¥ Communicate with college administrators so that they will be familiar with distance learning activities that relate to their specific area of responsibility.
- ¥ Work with counselors to ensure that placement and prerequisite policies for the college are perdy adapted to the online environment.
- Yersions Yersions Tube The Property of the
- ¥ Regularly evaluate Foothill Global Access in terms of faculty and student satisfaction with services.
- ¥ Establish and maintain a community of practice for online students via MyPortal Groups.
- ¥ Establish and maintain a community of practice for online faculty via MyPortal Groups.
- ¥ Coordinate with the Tutorial Center ton prove tutoring access for online students.
- ¥ Encourage key college committees to integrate distant learning concepts and programs into plans, po.i9.84a€

Plan.

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