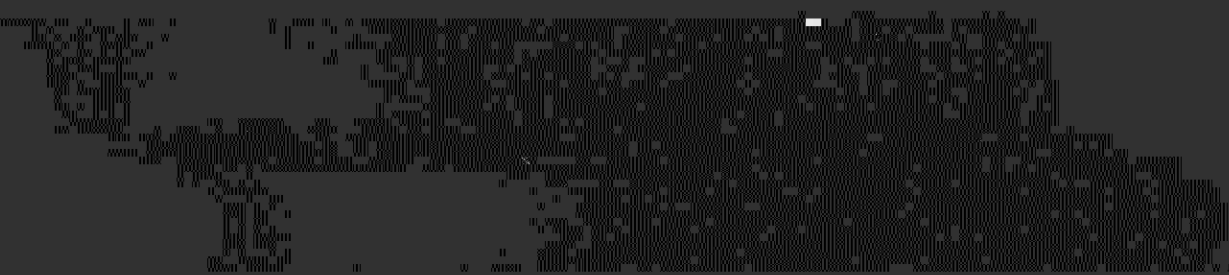


12/15/2007 10:00 AM

Dear Mr. [Name],
I am pleased to inform you that your application for [Project Name] has been received and is currently under review. We will contact you again once a decision has been made.



Very truly yours,
[Signature]

Enclosed you will find a copy of the [Document Name].

If you have any questions, please contact [Contact Name] at [Phone Number].

Sincerely,
[Name]

[Address Line 1]
[Address Line 2]

Thank you for your interest in [Organization Name].

Best regards,
[Name]

[Name]
[Title]

[Address Line 1]
[Address Line 2]

[City, State, ZIP]

[Phone Number] | [Fax Number]

[Website URL]

[Organization Name]

[Address Line 1]
[Address Line 2]

[City, State, ZIP]

Enclosure

[Name]



If you are interested in learning more about the complete EMP process,

please visit the following link:

ent/parc/esmp.ppt

Footnl.ecid'presic

or your involvement!

Thank you again

Sincerely,
Judy Miner, Ed.D.

President
foothill.edu

ly to this e-mail. Use the contact information above.

Please do not reply
