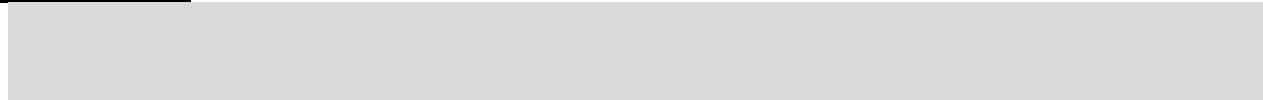




Basic Skills Workgroup



Lakshmi Auroprem Teresa Zwack Lori Silverman

Kerry Bahadur	Matthew Low	San Lu
Valerie Fong	Katie Ha	Voltaire Villanueva
Allison Herman	Elaine Kuo	Eric Reed
Sam White	Tilly Wu	Sarah Munoz
Susie Huerta	Tracee Cunningham	Josh Pelletier
Jiin Liang	Lily Luu	

Andrew Lamanque

Time	Topic	Discussion
2:00 – 2:10 PM	Review and Approve Minutes	
2:10 – 2:50 PM	Funding for Learning Communities Coordinator	Elaine Kuo
2:50 – 3:10 PM	English Department Funding Request	Tri Chairs/members
3:10 – 3:20 PM	Workgroup Reflections	Tri Chairs/members

Teresa will check with Kalaiah Harris on the amount of money available in the basic skills fund and if there are any out of state restrictions.

Final approval of the proposal will be done through email once this information is available.

3. Elaine presented a request for BSW to assist with ongoing support for funding for a Program Coordinator II position for a learning communities coordinator. The focus will be on supporting learning communities (Puente, FYE and Umoja) in the English pathways and could have additional responsibilities such as coordination in the TLC and STEM Center/Foundations Lab and mentoring.

SSSP will fund 50% of this position. The total cost for this position is about \$85,000, but the cost of the position will increase over time due to COLA, step increases and PERS/STRS. The BSW is being asked to fund up to 50% of this position.

We need to determine how much we are spending on our ongoing programs such as Summer Bridge and Math My Way TA's. The group will consider this again in the fall when more information on the BSW and Equity budgets is available and with the additional information of how other positions have been filled or changed in the coming months.

4. There used to be more faculty on the workgroup that did not teach basic skills classes. The workgroup would like to encourage participation from these instructors since many of them are teaching basic skills students, even if the class is not a basic skills class, and their perspective is valuable.

One report for Basic Skills, Student Equity and SSSP is due to the state in the fall and will be reviewed by BSW groups.