

**LOCATION:** Council Chambers (Room 2018)

**TIME:** 12:30PM – 2:00PM

**MEMBERS PRESENT:**

Jennifer Sinclair Fatima Jinah, Carolyn Holcroft, Enjoli Flynn, Isaac Escoto, Loren Hickey, Elaine Kou, Stan Baldwin, & Ruby Sodhi.

**1) Welcomes and Introductions**

Jennifer welcomed everyone to this first meeting of fall 2016 and introduced herself to the new members and her role as the SLO coordinator. Everyone took turns to introduce themselves to the group. As a starting point of discussion for this meeting, Jennifer provided a short writing prompt paper to everyone, requesting them to write a paragraph or two describing why they are interested in working on SLOs at Foothill College. Then members took turns to share with the group their reason/s for being a part of the SLO process. Discussions ranged from wanting to be more knowledgeable and involved in the SLO process to making connections with SLOs in the classrooms, addressing perceived barriers, improving student services, developing equity-minded efforts, developing a unified way to move forward, and developing a good reflective process in planning and assessing SLOs.

Review of job description - Jennifer provided a brief background on the SLO position. She mentioned that the job description was developed over a year ago. Jennifer encouraged members to send her

- PD: Equity Minded SLOs – Elaine provided a brief outline of her new position and role in the Equity initiative at the college and encouraged members to identify and assess SLOs that are fiscally sustainable and go beyond the current funding source (Student Services).
- PD – Culture of reflective improvement – members discussed the importance of SLO