

Foothill College

Midterm Accreditation Report Addendum

Evidence in Support of Meeting

Recommendation 4 - Faculty Evaluation Form

See Section I. B. Professional Contributions

“ 2. Participates in special assignments, committees, projects, SLO/SAO processes, research and development areas as needed in the discipline/department/district. ”

Recommendation 4:

APPENDIX J1
ADMINISTRATIVE AND PEER EVALUATION FORM
FACULTY
(Article 6 and 6A - Evaluation)
 Foothill-De Anza Community College District

FACULTY NAME: _____ QUARTER: _____

DEPARTMENT/PROG: _____ ACADEMIC YR: _____

CAMPUS LOCATION: Foothill De Anza Center (specify) _____

FACULTY STATUS: (check one) Full-time Part-time

If full-time, (check one) Tenured Contract (grant-funded/temporary replacement)
 Probationary Phase I Probationary Phase II Probationary Phase III

If part-time, number of service credits in Division (per Article 7.9) _____

DUTIES: Instructor Counselor Librarian Other (specify) _____

COURSE/ACTIVITY: _____ LENGTH OF VISIT: _____

EVALUATION DATE: _____ EVALUATOR'S NAME: _____
 (please print)

EVALUATION TYPE: Administrative Probationary (Tenure Committee) Peer

Date: _____
 Signature of Evaluator CWID

Date: _____
 Signature of Division Dean

Date: _____
 Signature of Vice President for Instruction or
 Signature of Vice President for Student Services

I am aware of my rights as provided in the appropriate article of the District Agreement, Article 6 or Article 6A. I have read this report, am aware of the opportunity to add my own comments, and recognize that I have the right to discuss it with the President if I so desire.

 Date Signature of Faculty Member CWID

The purposes of evaluation are contained in Articles 6 and 6A of the Agreement.

For Office Use Only:
 Copy - Instructor _____ Update Banner _____ PAY? YES or NO DEAN AUTH. _____
 Copy - Division _____ To Payroll _____ FOAP _____ INDEX CODE _____
 Revised 3/2012

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September 2013

ADMINISTRATIVE AND PEER EVALUATION FORM FOR FACULTY
 Foothill-De Anza Community College District

This form may not be modified unless agreed upon by a majority of the contract and regular faculty employees in a division or department with the mutual approval of the Board and the Faculty Association.

This form uses both objective and narrative data. Please use the numerical rating system for each applicable criterion. Then, write a brief narrative for each section and, finally, a comprehensive summary statement.

Rating system:

- 1. Satisfactory or better
- 2. Satisfactory but needs improvement in specific area(s)
- 3. Unsatisfactory
- N/O Not observed
- N/A Not applicable

SECTION I. PROFESSIONAL QUALITIES (to be answered for all faculty):

A. Professionalism

1. Keeps current in discipline.	1	2	3	N/O	N/A
2. Demonstrates cooperation and sensitivity in working with colleagues and staff.	1	2	3	N/O	N/A
3. Accepts criticism.	1	2	3	N/O	N/A
4. Submits required departmental reports/information, including census, and/or positive attendance, and grade sheets on time.	1	2	3	N/O	N/A
5. Maintains adequate and appropriate records.	1	2	3	N/O	N/A
6. Observes health and safety regulations.	1	2	3	N/O	N/A
7. Attends required meetings.	1	2	3	N/O	N/A
8. Maintains office hours and is accessible to students.	1	2	3	N/O	N/A

B. Professional Contributions

1. Contributes academically to the discipline/department/district.	1	2	3	N/O	N/A
2. Participates in special assignments, committees, projects, SLO/SAO processes, research and development areas as needed in the discipline/department/district.	1	2	3	N/O	N/A
3. Shares in faculty responsibilities.	1	2	3	N/O	N/A

Section I narrative comments on professional qualities, specifying, where relevant, areas of excellence and areas requiring improvement:

9. Demonstrates sensitivity in working with students of diverse

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3.	Explains material at an appropriate level for the course.	1	2	3	N/O	N/A
4.	Communicates ideas clearly, concisely, and effectively.	1	2	3	N/O	N/A
5.	Maintains student-teacher relationship conducive to learning.	1	2	3	N/O	N/A
6.	Uses multiple approaches to adapt to differing student learning styles.	1	2	3	N/O	N/A
7.	Stimulates student interest in the material presented.	1	2	3	N/O	N/A
8.	Uses session time efficiently.	1	2	3	N/O	N/A
9.	Demonstrates knowledge of department(s) curriculum and course expectations.	1	2	3	N/O	N/A
10.	Demonstrates sensitivity in working with students of diverse racial and ethnic backgr	course	expectds,	.0002750(N/000(racourse)-502)750	sensitiv7141n7g714	

SECTION III. EVALUATOR'S COMPREHENSIVE SUMMARY STATEMENT:
(This section may include, in addition to synthesis, professional activities not previously mentioned, suggestions for further growth, and professional contributions to the District.)

SECTION IV. FACULTY MEMBER'S COMMENTS:

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