



### Power Punctuation Tip-Sheets

Level Up! The Files section of this CANVAS course also contains a series of tip sheets to help you master what I call Power Punctuation -- including dashes, colons, semicolons, and parentheses.

### Course Grading Scale

940-1000+ points = A  
900-939 points = A-  
870-899 points = B+  
840-899 points = B  
800-839 points = B-  
770-779 points = C+  
700-769 points = C  
600-699 points = D  
less than 600 points = F

### Graded Assignments Scale (100 points = 10% of Final Grade)

20 Daily Participation Grades = 12% of your final grade (2 points each Tu/Th for completing reading homework, 2 for arriving on time, 2 for class participation).  
10 Weekly Friday Tests = 18% of your Total Final Grade (each test is worth only 2% of your grade)  
3 Monthly Five-Page Minimum Formal Essays = 60% of your Final Grade  
1 Public Writing Project = 10% of your Final Grade

### Extra Credit Rewrites

Earn up to +20 points each for rewriting up to three essays plus the Public

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You can also make-up/replace points deducted if you didn't finish your assigned reading before class time  
Students who have "perfect attendance" can even bank a few extra credit points for exemplary class participation  
Additional extra credit for participation in course-related campus events may be offered from time to time (at the instructor's discretion)

#### How to Submit Rough Drafts vs. Final Drafts of Essays

Send Rough Drafts to my email at [lankforscott@foothill.edu](mailto:lankforscott@foothill.edu) for a non-graded "60 second glance"

Submit Final Drafts to the appropriate ASSIGNMENT tab in CANVAS for a carefully graded "60 minute full assessment"

#### 4 Ways to View Assignments

Syllabus (scroll down to the bottom of this page!) -- or

Assignments tab in CANVAS -- or

Modules tab in CANVAS -- or

Calendar feature in CANVAS

#### Weekly Workload -- For Planning Purposes

Workload --->

Bi-Weekly: Tues/Thurs Reading Assignments

Weekly: Friday (optional) Essay Tests

Monthly: 5-page (1500 minimum) Essays Project

Extra-Credit Rewrites: of any-of-the-above assignments to earn up to +20 points = a full grade higher!

#### Drops and W's

As an adult learner, you are responsible for your own enrollment status. Should you decide to drop this class for any reason, do so officially through the Foothill MyPortal system. Don't expect me to do it for you.

Warning: After Week 8, you can no longer drop any FH College course with a grade of W. Instead you must receive a letter grade, even if that grade is a D or F.

I appreciate receiving a note explaining why you chose to drop (no judgments, no grudges). Just curious.

#### How to Contact the Instructor

Use the internal messaging system in CANVAS to contact

Drop-In Office Hours for Fall 2018  
Mondays, Tuesdays, and Thursdays 12-1 p.m.  
Fridays 8 a.m. - 12 p.m.  
And by appointment, by phone, by confer  
zoom, etc. --email me with your available times

### Instructor Credentials and Information

My official [Foothill Faculty Website \(Links to an external site.\)](#) [Links to an external site.](#) contains general information about my career and credentials -  
- plus my official academic C.V. (the educator's equivalent of a resumé).

### Official ENGL1AH Course Catalog Description

"Techniques and practice of expository and argumentative writing based on critical reading and thinking about texts. Reading focused primarily on works of non-fiction prose, chosen to represent a broad spectrum of opinions and ideas, writing styles, and cultural experiences. Fulfills the Foothill College reading and composition requirement for the AA/AS degree and the university-transfer general education requirement in English reading and written composition. The honors section offers rigorous preparation in analytic reading and writing skills for students intending to transfer to a four-year college or university. Course provides opportunity to engage contemporary social and ethical issues through small group discussion, a structured sequence of papers requiring higher-level thinking tasks, and collaborative projects. Emphasis is placed on multiple drafts and substantive revision to produce articulate writing appropriate to academic disciplines. Research paper is required." --Foothill College Course Catalog

### Official ENGL1AH Student Learning Outcomes (SLOs)

By the end of this course, students can

1. integrate information from texts to develop a main idea using quoting and paraphrasing;
2. articulate a main idea at essay level using a thesis;
3. make inferences from college-level texts;
4. articulate a main idea at paragraph level using a topic sentence;
5. develop a main idea at paragraph level;
6. organize and develop a main idea at the essay level.

### Foothill College Resources for Students

The Disability Resource Center <http://www.foothill.edu/drc/> ([Links to an external site.](#)) [Links to an external site.](#) ([Links to an external site.](#)) ([Links to an external site.](#))

