



Draft Emergency Operations Council Proposal
For R&R Council 12/4/20 meeting

1. Overall Purpose

- o New 5th Council with independent authority to recommend directly to the College President
- o Ends December 2021 (or earlier, if COVID -19 emergency is over)

2. Charge of the group to R&R Council

- o Recommend the prioritization list (classes, student services, and operations) who will hold a public meeting for public comment and then deliberate on the final list to be submitted to the District for inclusion in the District-wide Return-to-Campus Plan.
- o Design a survey to students and employees on return-to-campus that could be used to recommend prioritization.
- o Provide a framework (similar to the Continuity Plan) that could be mirrored or integrated as part of return-to-campus plan
- o Get updates from Scheduling task force, Admin Council, Student Services, ASFC, and other groups that are discussing return to campus.
- o Monitor federal, state, and county public-health guidelines
- o Monitor the federal, state, and district/college budget for emergency/pandemic in order to prioritize funding for the return to campus.
- o Provide feedback to the consultant(s) and ex-officios/staffing team on overall direction of return-to-campus plan.
- o Recommend a policy/practice on remote work (post pandemic)
- o Recommend a policy/practice on virtual service (post pandemic)
- o Send Governance Memos to the President with the council's recommendation(s).

3. Overall Composition

- o With classified staff (one or two) assigned by Classified Senate
- o With faculty (one or two) assigned by Academic Senate
- o With students (one or two) assigned by ASFC
- o One administrator nominated by the college president
- o

4. Ex-officios / Staffing (Operations)

Partial Emergency Operation Command structure quasi-activated: planning, operations, communication, etc.

- o Vice President Bret Watson (and designated Finance/Facilities Division staff) to develop a prioritized list of operational services
- o Executive Vice President Kristy Lisle (sub AVP Kurt Hueg) (and designated Instructional Deans and Counseling/DRC/Psych Services Deans) work with Scheduling Task Force to develop a prioritized list of instructional classes
- o Associate Vice President Laurie Scolari (and designated Student Services Division staff) to develop a prioritized list of student services
- o Outside consultant(s) hired to coordinate and write return-to-campus plan for the college, with the District.

5. Expertise needed (to target recruitment)

- o General awareness of state and county public health guidelines
- o Student perspective

