

## **MEETING MINUTES**

Date: March 20, 2020 Time: 11 a.m. - 12 p.m.

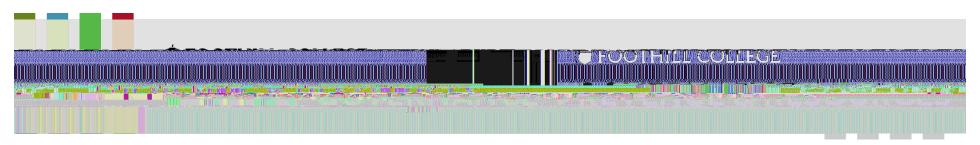
Loc: FH President Conference Room 1901, Zoom Meeting ID: 128 486 908

Join from PC, Mac, Linux, iOS or Android: https://cccconfer.zoom.us/j/128486908Prepared by: Asha Jossis (Recorder)

## **NOTES BY TOPIC**

ITE	TOPIC	DISCUSSION	OUTC	NEXT *RES	P
M			OME	STEPS	

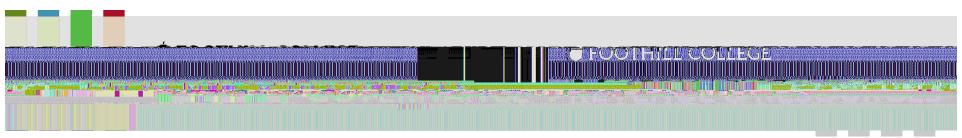
1 Roll Call & Approval



Online Learning is trying to figure out ways, We can purchase these tools and Some of these are lower cost items. We are trying to be creative, but if the individuals can do this and then submit and a reimbursement form and Online Learning have that process through accounts payable.

The big picture is have a budget for transitioning to virtual. So in some cases this will be instructional time working with faculty to transition. We talked about utilizing. Designers instructional designers, we talked about some of the tools that individuals need the headsets that the webcams those sort of things.

VP of Finance can do this fund approval for transition two ways we can do this as incremental. Approve some money to get us going for a couple months, or do one large allocation. Obviously, the only expenses going towards is the things that we're doing for the transition during this emergency situation. I



pretty large Sunnyvale center budget would basically tap into those before ever touch any division or department budgets.

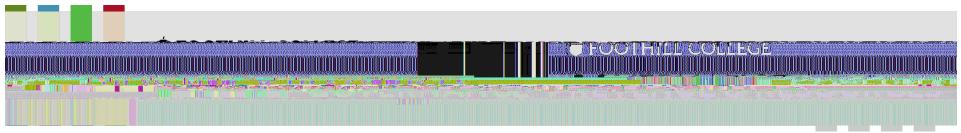
The advantages of activating the EOC, a full budget line to focus on anything that is in response to the coronavirus and to seek with state and federal reimbursements for some of these expenses. So to some extent the expenses are our effort to move quickly and have a level of visibility for the entire campus to see what we're doing.

VP of Finance is anticipating seeking reimbursement for large portion of these funds. We are looking at some hiring processes and we have to move quickly.

A governance process and getting constituencies on board. We are getting constituency thoughts and feedback too. Some of these expenditures for sure will happen. We kind of running parallel tracks here to ensure a level of transparency visibility around it. In addition to the need that we just have to do this.

VP of Finance want to keep all these expenses separated. We already have a set of accounts created to do that. The Federal I and state reimbursement because of the emergency, we have to look at what is allowable. Anything that we can Submit for reimbursement will do that. Some of the things that we're doing may or may not qualify. We will have to see what we can actually Submit for reimbursement.

We carried over about \$5 million last year. Some of that \$5 million is tied up in into departmental in Division budgets. The more flexible funds, the college wide escrow. For example would be one of those places. And



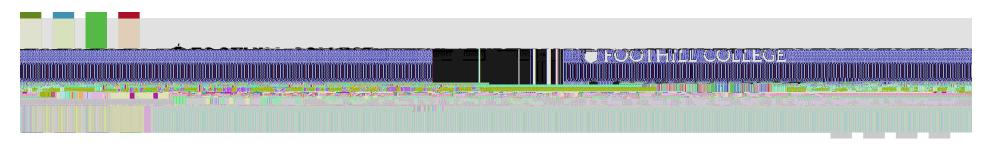
associated budgets and utilize those funds.

R&R recommended that we approve the spring expenditures and come back and talk about the Remaining item.

Lottery funds can be used if it is supporting instruction. Any sort of a software purchase or items that could qualifying or the lottery use. We are tracking everything under one set of accounts. We need to put everything under that set of accounts and then we can determine what sources of funds so that where it's allowable.



advantage of it and others won't and it probably be in



## Foothill College Mission Statement

Believing a well-educated population is essential to sustaining and enhancing a democratic society, Foothill College offers programs and services that empower students to achieve their goals as members of the workforce, as future students, and as global citizens. We work to obtain equity in achievement of student outcomes for all California student populations, and are guided by our core values of honesty, integrity, trust, openness, transparency, forgiveness, and sustainability. Foothill College offers associate degrees and certificates in multiple disciplines, and a baccalaureate degree in dental hygiene.

2019-2020 Strategic Objectives (E2SG)

Equity, Enrollment, Service Leadership, and Governance