- Identify a contact person for each resource request category (e.g. lottery—contact Bret Watson; Strong Workforce/Perkins—contact Teresa Ong, etc.) so that programs who might support the program's questions; and
  - **Contact person(s) is included on the revised template.**
- Guidance regarding what the process will be after the budget forms are completed and what specific elements should be included on the resource request rubric (e.g. a study group?).
  - **IP&B will propose a process for resource request prioritization and the Annual Update Budget Form will be sent to the appropriate governance committees for review and prioritization.**

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