



ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
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Parking Lot Item

ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
		<p>Follow up on IPB recommendation that R&R take lead on process and review</p> <p>Timeline</p> <p>Training Sessions</p> <p>Recommendation regarding the process to review and prioritize the requests</p>	<p>Members agree that R&R will take lead in phase 2 of the annual update budget request process (review and prioritize).</p> <p>R&R is supportive of Mar. 22 deadline as a soft deadline and suggest it would be preferable for requestors to get it in by the Mar. 22. However, discussion focused on the fact that the following week would be finals and spring break when it would be highly unlikely that these requests would begin review. Therefore, a hard deadline of Apr. 8th is proposed. Requests coming in on Apr. 8th will be eligible but prioritize lower.</p> <p>Committee will recommend to IP&B that having additional training sessions closer to the due dates will provide support needed for this first round of using the new form. If not additional training sessions, then have office hours or some other means of support that is well advertised.</p> <p>R&R initial proposal is to form a sub group by appointing additional people, specifically those who has positional responsibilities to the funding stream(s) that would fund the request. The proposal is to have some sort of a retreat or multiple day</p>	<p>will inform IP&B that R&R will review and prioritize requests.</p> <p>R&R will inform IP&B in a memo of their timeline recommendations.</p> <p>R&R will inform IP&B in a memo of their training/support recommendations.</p> <p>R&R would like some feedback from IP&B regarding some criteria or indicators that could guide R&R s review. As IP&B created the form, what are the key metrics they see?</p>	

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			meetings where we review the requests. It is suggested that an initial review of these requests may need to occur before R&R by deans). R&R is still trying to figure out logistics what would be the criteria for review; would requestors be invited to present, etc.?		
6	Committee Charge Context: Continuation of discussion regarding committee purpose, goals, outcomes	Committee decided to postpone the committee charge agenda item due to time	POSTPONED until Feb. 2019		

*Include the person(s) and or group responsible for next steps.

MEMBERS PRESENT

Tri-Chairs: Kurt Hueg (Admin)5ed [Bottom]Typ2355.85d ref* 0.48001 ref*675.34 366.07 67.08 0.48001 ref*742.42 366.07 0.47998 0.48W* n /Pref*675.34 366.07 67.08 0.952 0 792 661.42 95

