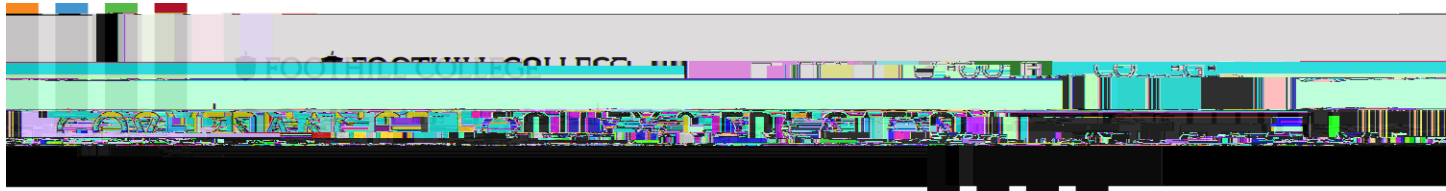


Date: Oct 5, 2018
 Time: 1-3 p.m.
 Loc: Rm 1401
 Prepared by: Debbie Lee (Recorder)

AGENDA ITEMS

ITEM	TIME	TOPIC & ATTACHMENTS	PURPOSE	PRESENTER	OUTCOME
1	1:00 - 1:05	Introductions	I	All	Each person will know all the names of the committee members
2	1:05 1:10	Charge of the committee	I	Facilitator	Each person on the committee will know the charge of the committee.
3	1:10 1:30	Norms	D, A	Carolyn	A set of norms that the committee will use at each meeting
4	1:30 2:00	Issues requiring closure from previous governance committees Attachment: Old Governance Reports	D, A	All	A list of finite tasks, and who will be responsible (study groups or E & E)
5	2:00 2:10	Review Student Equity Plan (SEP) 1.0	I	Carolyn	Committee members will recall the success indicators of SEP 1.0, the planned activities for each and become familiar with the most recent efficacy data
6	2:10 2:20	Evaluation of SEP 1.0: Activities for Access, Course Completion, ESL/Basic Skills Completion, Degree & Certificate Completion, and Transfer	D, A	All	A list of tasks, prompts, responsible parties (2 E & E members), and timeline
7	2:20 2:50	Evaluation of SEP 1.0: Learning Communities (Umoja, Puente, FYE, STEM Core, Mellon scholars, Honors Institute)	D, A	All	A list of tasks, prompts, responsible parties (study groups or E & E?), and timeline
8	2:50 2:55	Road Map for E & E Timelines	D, A	Facilitator	A timeline for our work this year.
9	2:55 3:00				



Administrator: Sean Bogle
Classified Staff: Lakshmi Auroprem
Faculty: Karen Erickson (FT), Donna Frankel (PT), Cleve Freeman (FT), Patrick Morriss (FT)
Students: Arkady Leviev, Hodah Farah

Ex-Officio: Lisa Ly
Recorder: Debbie Lee
Facilitator: Ram Subramaniam, in place of Anthony Cervantes

Foothill College Mission Statement

Believing a well-educated population is essential to sustaining and enhancing a democratic society, Foothill College offers programs and services that empower students to achieve their goals as members of the workforce, as future students, and as global citizens. We work to obtain equity in achievement of student outcomes for all California student populations, and are guided by our core values of honesty, integrity, trust, openness, transparency, forgiveness, and sustainability. Foothill College offers associate degrees and certificates in multiple disciplines, and a baccalaureate degree in dental hygiene.

2018-2019 Strategic Objectives (E2SG)

Equity, Enrollment, Service Leadership, and Governance

Public Comments

(1) Introductions

Ram Subramaniam acted as facilitator in place of Anthony Cervantes. All committee members, ex-officios and recorder introduced themselves.

(2) Charge of the Committee

The tasks & questions President Thuy Nguyen gave to the committee on the day of the governance summit were presented to the committee to remind members what the committee has been charged with.

(3) Norms

Carolyn Holcroft presented the committee with a draft list of norms for our meetings. (<https://foothill.edu/gov/equity-and-education/meetings/using-meeting-norms-draft.docx>)

E & E members went through the list of norms and agreed to adopt them with the following changes, and in agreement that we will review and revise them periodically as needed.

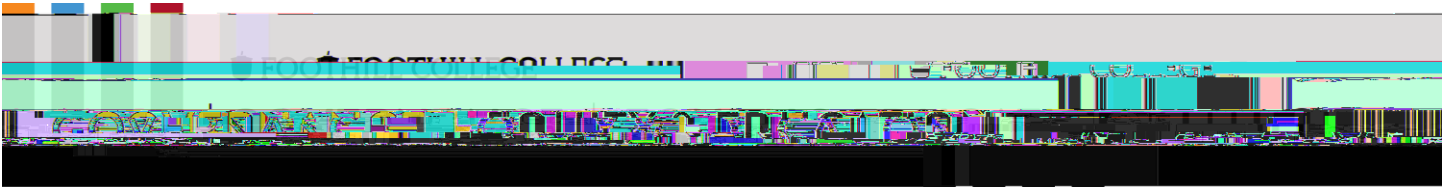
For the list of process norms:

-
- past assumptions and sacred

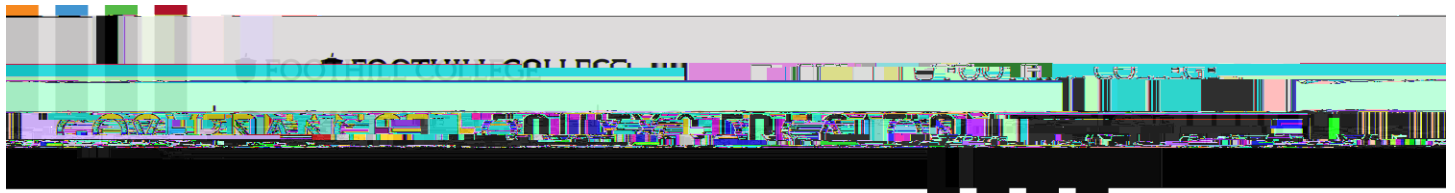
For the list of preparation norms:

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For the list of decision making norms:



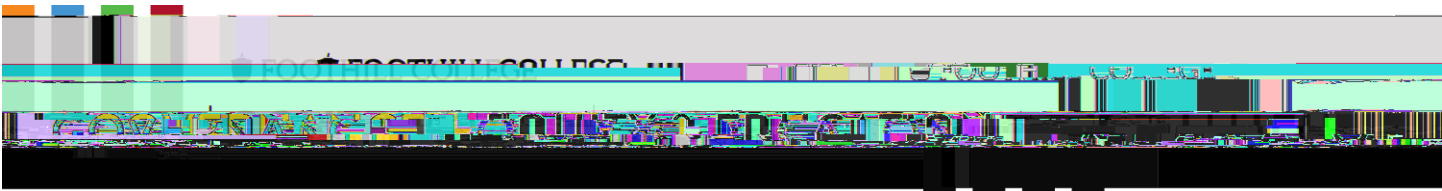
- E & E members clarified who are voting members and who are non-voting members. Ex-officios do not vote; they are present to provide essential information or perspectives. Facilitator and recorder do not vote. All other members vote. Non-voting members can always participate in discussions. Members must be present to vote and, no proxy votes are allowed.
- majority rule as our decision-
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E & E ran out of time and will revisit the status of Strong Workforce committee in the next meeting.

(5) Review SEP 1.0.

Carolyn reviewed the



E.2	Facilitate the Assessment of ADT Learning Outcomes for Disproportionate Impact	More work to be done		Ram Subramaniam
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