MEETING MINUTES

Date: Nov. 30, 2018
Time: 1-3 p.m.
Loc: Toyon Room

MEMBERS PRESENT

<u>Voting</u>
Tri-Chairs: Ram Subramaniam (administrator), Andre Meggerson (classified staff), Carolyn Holcroft (faculty)
Administrator: ~~Sean Bogle~~, Laureen Balducci
Classified Staff: Lakshmi Auroprem
Faculty: Karen Erickson (FT), ~~Donna Frankel~~ (PT), ~~Cleve Freeman~~ (FT), Patrick Morriss (FT)
Students: ~~Arkady Leviev~~, ~~Farah Hodan~~

<u>Non-Voting</u>
Ex-Officio: Lisa Ly, Melissa Cervantes
Recorder: ~~Debbie Lee~~
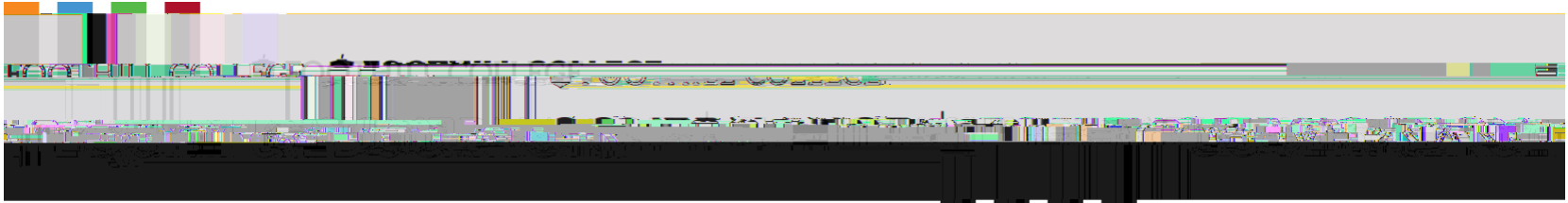Facilitator: Ram Subramaniam, in place of Anthony Cervantes

<u>Guests</u>: Natalia Menendez (Puente), Sam White (Umoja), Kimberly Escamilla (Umoja), Tracee Cunningham (Umoja), Maritza Sandoval Jackson (Puente), Jon-Michael Kowertz (outreach)
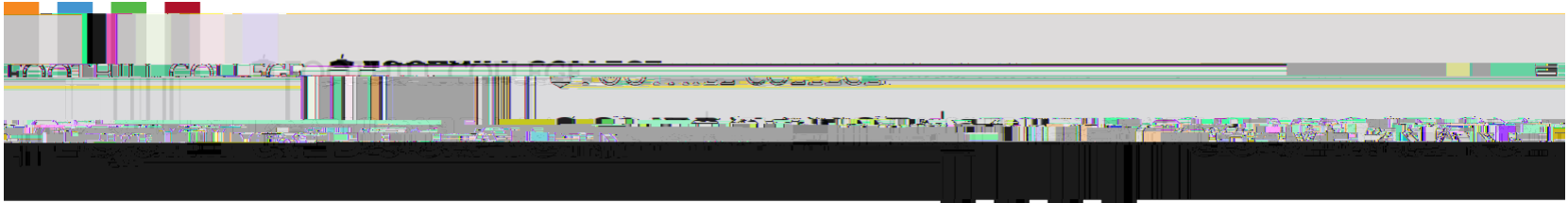
NOTES BY TOPIC

ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
1	Norm review, Courageous	The group reviewed the norms with special attention to staying on topic and being	The group was mindful of the	N/A	N/A

Prepared by: Andre Meggerson and Carolyn Holcroft

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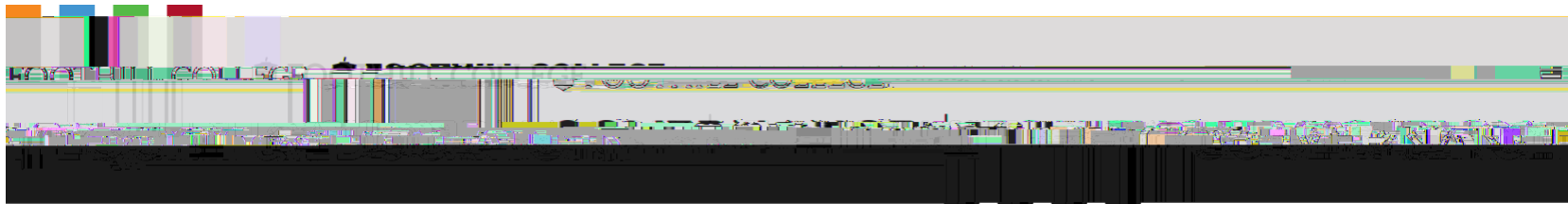| ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP

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ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS

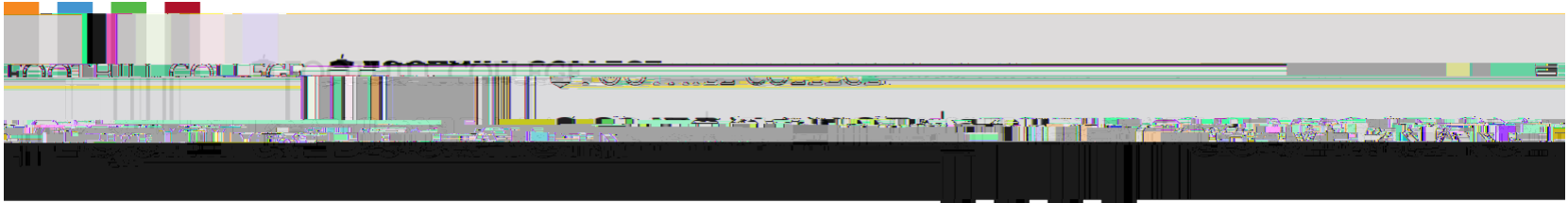| ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
		review templates to ensure the program review process provides added value to learning community planning. Melissa challenge your program (Puente) to document and track(data) to make sure future/additional Puente team members can easily take the reins. Karen- Bus and duration of time. Transportation IS an Equity issue. Needs to be part of equity 2.0 Paul- Student government, think of way you can incorporate president Thuy's service learning projects.			
4 & 5	Faculty hiring through an equity lens (Attachment 7) and Direction to deans re: how to include equity considerations in faculty hiring	E&E continued discussion from the previous meeting (November 9) regarding . How can we instill our values of student equity into the process of determining which department(s) will be able to hire additional faculty? We noted that equity criteria would ADD TO, rather than replace, existing considerations for prioritization.	After discussion, the group recommended including criteria: ‹ student access as measured by a quantitative demographic comparison of students in the program - with all Foothill students, with the population in our service area, and with	Communicate our recommendations to the deans	Ram/Carolyn

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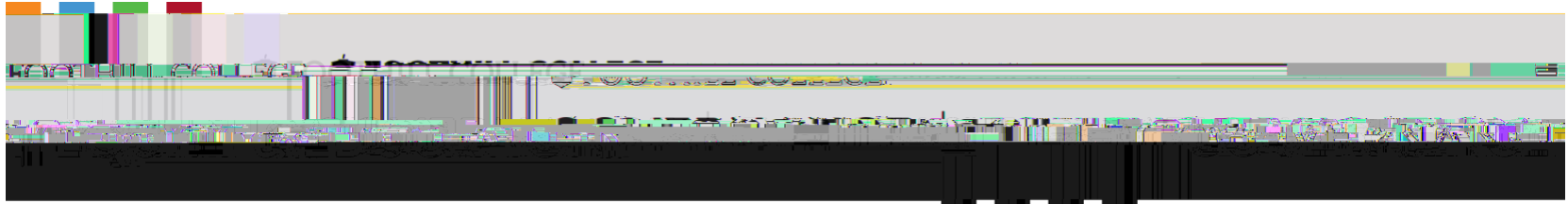
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			students in comparable programs at other colleges in our peer group		

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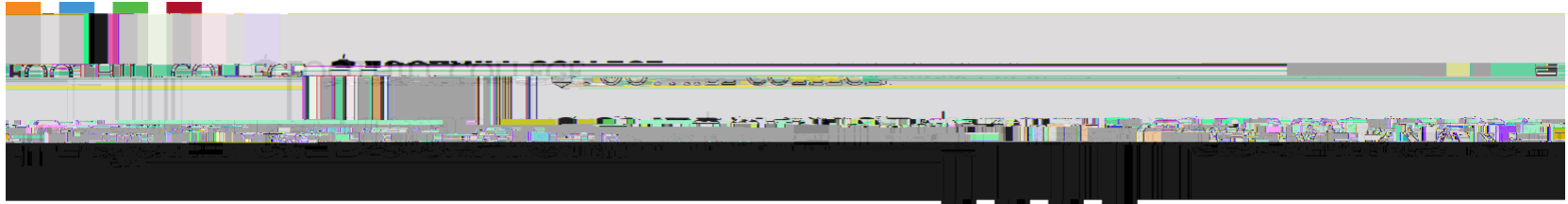
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			our service area, and with faculty in comparable programs at other colleges in our peer group		
6	Honors Advisory Board and study group – attachment 8				

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