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In particular, work under Area 1 and 2 is carried out through the College Curriculum Committee, a subcommittee of this body. Course approvals are handled through our divisional curriculum committees, with faculty driving decisions.

Under Area 6, the Academic Senate negotiates governance structures with administration. Senate then has a continuing role regarding proper maintenance and operation of agreed-upon structures and processes. Once we establish program review policies through collegial consultation with administration, the Senate role continues through monitoring the implementation of agreed-upon policies.

Area 11 (the “+1”) is intended to allow for collegial consultation on unanticipated issues.

The Academic Senate’s role is to make recommendations to our governing Board of Trustees. The Board (or its designees (district and college administrators)) consult collegially with faculty on matters of faculty purview. To make it happen, Senate appoints faculty to shared governance bodies whose charge includes areas covered by the 10+1. Those faculty are responsible for keeping the Senate (and consequently all faculty) informed of actions, decisions, and issues.

Another way we make recommendations is via a formal resolution on a matter within faculty purview, a process usually reserved for weighty issues needing input, review from all faculty. Less formally, the senate can pass a motion authorizing a certain action or directing its officers to advocate for a certain position.

Our district designates 5 of the 10 +1 as areas of “primary reliance,” that is, policy directs the Board to rely primarily on faculty recommendations concerning curriculum, degree and certificate requirements, grading, standards for student success, and faculty professional development. The other areas are designated as

“joint development” or “mutual agreement,” where it is expected that the Board and the Senate will consult collegially.

All faculty are members of the Academic Senate. The body that meets, made up of faculty representatives, is called the Executive Committee of the Academic Senate.

In response to a question, Escoto clarified that under Area 4, new and ongoing Programs

Workforce Workgroup

Faculty tri-chair Phyllis Spragge

Operations and Planning Committee

Debbie Lee

Basic Skills Workgroup

Tilly Wu, Teresa Zwack, Tracee Cunningham, Sarah Munoz, Katie Ha, Jiin Liang, Allison Herman, Voltaire Villanueva

College Curriculum Committee

Leticia Serna, Evan Gilstrap, Hilda Fernandez, Benjamin Armeding, Sara Cooper, Brenda Hanning, Eric Kuehnl, Mark Anderson, Bruce McLeod, Barbara Shewfelt, Katy Ripp, LeeAnn Emanuel, Ben Shwartzman, Tiffany Rideaux, Bill Ziegenhorn, Mary Thomas, Anand Venkataraman, Zachary Cembellin, Marnie Francisco.

Tenure Review Committee

Aguilar, Alexis (GEOG): Allison Lenkeit-Meezan (Geog), Brian Evans (Econ), At Large – Jeff Anderson (Math)

Chan, Stephanie (ENGL): Jordana Finnegan (Engl), Allison Herman (Engl), At Large-Phuong Lam (Math)

	<p>StaAna, Zenaida Pilar (DH): Maureen MacDougall (VT) Phyllis Spragge (DH)</p> <p>Weusijana, Baba Kofi (CS): Kathy Armstrong (Chem), Elaine Haight (CS), At large- Bill Ziegenhorn (Hist)</p> <p>Proposed changes to current Tenure Review Committees include the following:</p> <p>Slede, Lisa (CNSL): Anabel Arreola-Trigonis (Cnsl) to step in for Cathy Denver (Cnsl) as chair for Winter '18, while Cathy is on sabbatical. Cathy will still come in as the other faculty representative on the committee. In Spring, Cathy will return to chair.</p> <p>Fong, Jordan (FA): Simon Pennington (FA) chairing Tenure Review Committee, not Mark Anderson (FA)</p> <p>Holcroft clarified that the pool of people willing to serve on the student grievance/due process pool is reset each year. An email will go out to pool individuals asking if they would like to serve again and re-enter the pool.</p> <p style="text-align: center;">- .</p>
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<p>a S a E</p> <p>,</p> <p>,</p>	<p>Over the summer, Carolyn Holcroft accepted the position of Faculty Professional Development Coordinator and stepped down as the Academic Senate President. The Executive Committee needs to fill the vacant Senate President position for the rest of the term (until Spring '18). There will be an election in the Spring for the position of Academic Senate President for the next full (two year) term.</p> <p>Today, we would need to vote the acting President (Escoto) into the position officially.</p> <p>Appointment of Isaac Escoto as Academic Senate President</p>
<p>b Fa F a E a S</p>	<p>Lee offered an overview of the proposed changes to the Final Exam Schedule. The schedule had to be adjusted due to conflicts in hybrid courses that meet once per week. There was no official spot for these courses during Final Exam week.</p> <p>A new Final Exam schedule draft was presented for discussion and possible revision. See the attachment: "FinalExamSchedule_V2" Two changes are proposed in this new schedule</p>

1) **MOVED:** Classes that normally meet on Mon/Weds at noon would now have their Final Exams on Mondays from 1-3pm. The old schedule had this time block giving exams between 10:30am-12:30pm.

2) **NEW SPOTS:** For hybrid classes that meet once per week. See chart below:

*HYBRID CLASSES that meet once per week



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i) In Spring, we approved a \$3,000 summer stipend for Summer Academic Senate President work. We concurred we would discuss this in Fall. Escoto and former AS President Holcroft presented a timesheet of duties carried out over Summer.

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ii) Governance Summit

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The Governance Summit was and is planning to be held just before the year starts in Fall, looking back on the previous year, going over past goals, seeing if we met these goals, and going forward with new goals. Participants included leaders from all segments of Foothill College, including classified staff, administrators, faculty, and students).

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Escoto emphasized the need to revisit our Quality Focused Essay from last year for guidance on how to improve upon our governance structure in 2018.

In addition, Escoto will be representing the Academic Senate in the governance leadership council, but we would need the participation of another representative from Senate, familiar with and able to represent the 10+1. The goal for this representative would be to stay engaged throughout the year.

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A S a a a a J B a M Ma b C B	<p><u>Black Minds Matter</u> – Full-Time faculty will be given PGA or PAA for attendance. For locations, days and times, please see the handout.</p> <p><u>Community building</u> Building Community amongst faculty, staff, administrators, and students means a better functioning campus, and better support for our collective campus goals. Escoto suggested taking a topic and picking a day and time to invite faculty, staff, and administrators to talk about the topic. The more we can build a community, the more we feel connected, supported, and the better we can help our students.</p> <p>Escoto mentioned having the goal of meeting individually with each senate representative, at least once this quarter.</p>
A	Meeting adjourned at 4:01pm

