Academic Senate Draft Minutes February 26th 2024

Meeting called to order at 2:32 p.m.

Roll call Cormia (by inspection)

2023-2024 Executive Committee Winter, 2024

Officers	Location
Voltaire Villanueva	MLC 255
Patrick Morriss	Online (Foothill)
Ben Kaupp	MLC 255
Robert Cormia	MLC 255
Senators by Division	
Apprenticeship	
Stephan Schnell	Online
BSS	
Brian Evans	MLC 255
Mona Rawal	MLC 255
Counseling	
Tracee Cunningham	MLC 255
Leticia Serna	MLC 255

Professional Development Coordinator	
Carolyn Holcroft	Online

1.

There was a comment about outcome design versus a minimum of training, and faculty have commented that if we are asked to do more than the minimum, then we need to be compensated for it. Kathryn commented that we are being exposed to or being introduced to new standards (or expectations). Outcomes and accessibility. Do we want accessibility to be one of the outcomes? What about course design and assessment? A question was asked from a District Senate position: what are the minimum requirements for a faculty to be assigned an online class?

There was a comment about training to be an online instructor and whether it would include what is being proposed for training at De Anza. There was a comment that there's a difference between getting a course shell (requiring Canvas certification) and what is the minimum to get an online class assignment. Carolyn commented on the minimum qualifications for teaching in a discipline and the minimum qualifications to teach online.

One suggestion was to offer the four outcomes as proposed by De Anza as separate modules. There were no objections from those attending about the four outcomes. Mary Donahue (De Anza) motioned and Cheryl Balm (De Anza) seconded that when a faculty teaches an online course in FHDA, there be training in accessibility, instruction, assessment, and RSI. This was approved by consensus. Allison commented that with the makeup of De Anza's online design team, that the goals of the two colleges are similar.

Resolution: "All FHDA faculty to be able to teach an online or hybrid class must have current training in Accessibility, Interaction (RSI defined) Course Design, and Assessment".

There was strong consensus that we provide sufficient training - what is sufficient training?

De Anza (James) commented we want to train people adequately, and time comes into it. There were comments about what sufficient means, and we need to give guidance on training.

We're focused on training (outcomes) and not how long it takes. There was an additional comment that in some "training" one of the outcomes was that the course being taught was accessible. Allison commented that the two campuses could have similar training times.

There was a question about the time it takes for an adjunct faculty to get trained to teach an online course. The number still looks like 36 - 48 hours depending on if they have Canvas certification. There was additional conversation about initial versus ongoing online training.

Kathryn commented that (it being 4 p.m.) that we break from this topic and come together again to discuss RSI between the two colleges. The leadership of the two Academic Senates will coordinate to find a time and a venue to do that.

The joint Foothill-De Anza Academic Senate meeting was adjourned at 4:00 p.m.