

[May 7th Governance Memo](#) approving Academic Senate ask to:

Provide resources for, and collaborate with the Academic Senate, Classified Senate and ASFC, in the development of a Task Force to conduct a SWOT analysis (Strengths, Weaknesses, Opportunities and Threats) of the current governance structure, utilizing the data collected to date from various forums (C&C, Academic Senate, Classified Senate, ASFC, etc.), and to be convened prior to the end of May 2021. We ask that you create a new body to complete this work, and do not charge such an important task to C&C and/or one of the governance councils, which meet only once a month for two hours. This Task Force would be charged with:

- < Preparing recommendations for needed improvements/fixes.
 - < Facilitating opportunities for college-wide input into these recommendations.
 - < Ensuring approval of all recommendations by all constituency groups: ASFC, Classified Senate, Academic Senate, Admin Council, and the Office of the President.
 - < Implementing the changes and updating the Governance Handbook.
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- < Approve proposal
 - < Conduct SWOT analysis
 - < Identify immediate needs/fixes that can be implemented by the start of 2021-22 academic year
 - < Identify longer-term needs/issues
 - < Decide how to recruit members, facilitators & recorders for 2021-22 Council appointments
 - < Organize constituency group chairs, which would include a report on the work accomplished this year, and work still in progress
 - < Create work plan for Phase 2
 - < Appoint members for Phase 2
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- < Work on immediate fixes (Phase 2 work plan)
 - < Revise/redraft Governance Handbook for 2021-22
 - < Re-conceptualize fall Governance Summit, Orientation and Onboarding of Council members
 - < Conduct Orientation, initial Onboarding and Governance Summit in September or early October
 - < Plan for constituency review/input for new Governance Handbook and approval in early fall 2021

