

Foothill College Academic Senate  
Ad Hoc Working Group Charter 2020-21

Title of Ad Hoc Group:

Chair(s):

Background

Provide background as to why this ad hoc group is needed, and how it fits into 10+1

Membership

Provide information on the membership structure. Include the minimum number of faculty members required/desired, by division/area and/or expertise (if applicable). Also include desirability of other constituencies (e.g. students, classified staff, administration), and any desired operational support/expertise needed.

Structure

Include information about who will chair/lead this group, how frequently they will meet, and expectations (roles & responsibilities of the members). Indicate decision-making structure, e.g. by consensus or formal vote. Also indicate when/how the ad hoc group will receive guidance and/or approval from the Executive Committee of the Academic Senate.

Time Frame

Indicate the desired start date of the ad hoc group, and the proposed end date and/or milestone targets.