

Foothill & District Academic Senate Minutes June 7, 2021

Part 1 Foothill Academic Senate Meeting

#'s represent items numbered on the [Agenda](#)

1. Meeting called to order at 2:02 p.m.

2. Roll call

Executive Committee

Kathryn Maurer (President)
Eric Kuehnl (Vice President)
Robert Cormia (Sec/Treas)
Alexis Aguilar
Brian Murphy
Cara Miyasaki
David Marasco
David McCormick
Dixie Macias
Donna Frankel
Farima Fakoor (absent)
Jordan Fong
Kerri Ryer

Mary Thomas
Matthew Litrus
Milissa Carey
Mimi Overton
Rachelle Campbell
Rita O'Loughlin (absent)
Stephanie Chan
Tracee Cunningham
Voltaire Villanueva
Senate Liaisons
Carolyn Holcroft
John Fox
Josh Pelletier (absent)
Kristy Lisle

Kurt Hueg
Abhiraj Muhar

Adrienne Hypolite is the Classified Senate President, and Janie Garcia is the CS President Elect. We welcomed both of them and mentioned that Josh Pelletier wasn't yet on the call but we wished to thank him for all of his collaborations with academic senate and his leadership.

7. Shared Governance: Return to Campus: Kristy talked about adding more face-to-face classes for fall and the removal of social distancing requirements. It looks like we will have about a 70% return to "normal" in terms of numbers of on campus classes. Now RTCC and EOC are in the process of assessing need for supports and services for the in person classes. Kathryn mentioned the Districtwide Consultation Task Force, led by Chancellor Miner and made up of leadership at the two campuses and Central Services is looking at a draft Board Policy and Administrative Procedure related to a

There was a question about how the facilitators were picked for asks #2 and #7. Kathryn mentioned partnering with Simon to select them. Wally Anderson came recommended from prior work in the district with conflict management, and highly recommended by Pat Hyland. Darla Cooper is well known in the state, and is Executive Director of the RP Group, who led our own assessment of governance.

10. Second read [AP 4222 Remedial Coursework](#). Kathryn showed changes in red made by De Anza - including substituting the term basic skills for remedial. Villanueva moved to approve AP 4222 Remedial Coursework, Carey second - 15 yes votes (unanimous)

11. Accreditation midterm report - Elaine Kuo [presented](#) the process of preparing the midterm report, and the work of the study group. She encouraged faculty to take a look at the report and provide feedback. Board approval is needed in August, we will submit in October. When we return in September we'll see a "final" version posted on the website. She mentioned Accreditation work that will result in our self study in 2023 and 2024. This will require the work of many - this will be "all hands on deck" as we pivot away from the midterm report to the institutional evaluation. To finish the midterm report Elaine and Kelaiah will be accepting feedback through June 18th, and then moving to finish it up. It will require academic senate approval. We will convene a meeting of the senate summer cabinet for that, but Kathryn mentioned looking for a motion to empower the senate summer cabinet to approve the report on behalf of the senate.

Thomas (Frankel 2nd) moved that we authorize the Senate summer cabinet to approve the report. There was discussion about the process and involvement. A question was asked what happens if academic senate does not approve the mid-term report. The answer was that we need to do everything in our power now to suggest areas of the report we are not comfortable with, and which we would like to see changed. We need to take ownership of the report and see it as ours. It's not clear what would happen if senate does not sign off on it. There is time to address feedback and suggestions. There were 17 yes votes, no nay and no abstentions.

12. Draft Open Educational Resources (OER) resolutions – 2nd read. Kathryn noted that in the May revise of the state budget there is a huge increase to the funding to promote zero cost textbook (ZTC) programs. These are certificates and degrees a student can earn made up of courses that have zero textbook costs. Carolyn, our ASCCC OER Liaison, talked about the momentum that OER is getting. There was discussion about departments that have already moved to near zero cost textbooks. There was nothing in the resolution about requiring faculty to adopt OER. Alexis conducted a poll of his constituents regarding OER, 50% yes, 33% no, and 16% not sure. Comments about the quality of OER resources, or lack of OER resources for the discipline.

Given the time, and the need to address end-of-year business before the end of the last meeting of the year, a motion was made (Ryer) to extend the meeting for 30 minutes

that we can only do this for one more year, without a plan to fund the part-time representatives, which Kathryn Mauer and Robert Cormia are working on.

15. Kathryn spoke about composition of the executive committee - Cara Miyasaki won't be continuing going forward next year. For senators not continuing on next year, please work with your division on replacement, and notify Kathryn.

16. Kathryn mentioned that the summer cabinet is typically formed to work over summer to meet for a special meeting. Donna Frankel and David Marasco volunteered to serve, along with the Senate officers. Senate officers will receive a stipend from the College. Cormia stated this needed to be formally approved. David Marasco moved that we approve the summer stipend for the officers, which was approved unanimously.

17. Last item was the calendar for [proposed Academic Senate meeting dates in 2021-22](#). It was noted that April 4th 2022 is potentially a flex day. Kathryn said get back with any needed adjustments. Cormia moved to approve dates for next year Mary Thomas seconded. It is assumed that we'll be Zooming for now. 15 yes and 3 abstentions.

Kathryn thanked everyone for their support this year.

Return to #12 OER Resolutions

Two draft resolutions are on the table for possible action. The first, [a resolution looking for institutional support of faculty wishing to adopt OER but facing workload barriers](#), and the second [a resolution looking to modifications to curriculum processes](#) that may support a closer evaluation of OER by faculty. Kerri Ryer commented on support from her division to support the OER resolution on Institutional Support. There was a motion to approve the resolution in support of Open Educational Resources (OER) Robert Cormia first, seconded by Kerri Ryer. The vote was 12 Yes, no nay, and no abstentions unanimous approval. Moving to the resolution on curriculum processes, there were comments that the resolution doesn't require the curriculum committee to do anything, but it was understandable that there was concern that the curriculum committee hadn't provided feedback (yet). The committee did not want to move to approve until the CCC could provide their feedback, so Kathryn said the officers would make sure that discussion happened in the fall, and we would bring it back for discussion and possible action.

13. [Draft resolution for online proctoring \(or remote proctoring\) software](#) – 2nd read. Kathryn reminded senate that this resolution came about as a result of the state pulling the funding for Proctorio that is currently being provided to the colleges via CVC-OEI. The resolution advocates that the college not fund Proctorio or other online/remote proctoring solutions that do not support our equity agenda. Comments in support of this resolution from multiple divisions. Guest Patrick Morris commented that it's important to remember that there are many ways to support academic integrity, and we have the in-house expertise among our faculty to support each other in doing so in a way that supports our equity values. Motion by Villanueva (2nd by Ryer) to approve the remote proctoring resolution. The vote was 12 yes, no nay or abstentions.

18. Announcements/Good of the Order. Kathryn talked about the significant amount of work that we've accomplished this year, and acknowledged the fruitful partnership with classified senate now that Josh had joined the meeting. We all agreed we're looking forward to the summer!

