## DENTAL HYGIENE PROGRAM APPLICATION INSTRUCTIONS

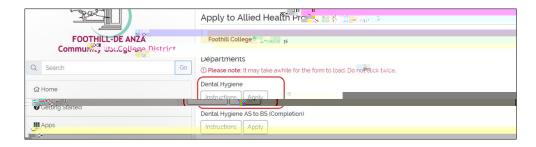
Application timeline: October 1 - February 1

The Dental Hygiene Application is available online. Please make sure that you give yourself enough time to read through the instructions so that you can submit a complete application by the deadline. Please follow the instructions below to ensure completion of your Dental Hygiene Application.

## Before you apply

- 1. Please visit the <u>Dental Hygiene Entry-Level Track</u> website and read the available information.
- 2. In order to apply to the Dental Hygiene Program, you must obtain a student ID (Cet2ta(e)-410 Tc 0 Tw 4.155 0 Tp.:

6.	Please save the rec	uired/optional docur	nents (listed above	e) to the computer	you intend to use,	when



- 5. Fill out and complete your application. In-progress application can be saved and edited at a later time but make sure to go back and submit the application before the deadline which is on February 1.
- 6. Attach all required documents by clicking on the designated boxes with a red asterisk\*. After you click, you will be asked to choose from your saved files to upload.



7. **Submit your application** – Please make sure to review your application thoroughly, for accuracy. Once all the required fields are filled including signature, printed name and date, there will be a blue button "Click to Sign" appearing at the bottom. Click "Click to Sign" button to submit your application.

Please note: the application will not be completed if the button is not clicked.



- 8. You will be receiving an email with a copy of your completed application attached, confirming that you've successfully submitted your application. The email will be sent to the email linked to your MyPortal account. If you do not receive an e-mail confirmation of your successful application submission, please log back into My Portal to review and resubmit your application.
- 9. Selections are made by April 1, and all applicants will be notified of acceptance or non-acceptance by **EMAIL** (please add the dental admin assistant, Truc Nguyen at <a href="mailto:nguyenthanht@fhda.edu">nguyenthanht@fhda.edu</a>, to your email contact to make sure you receive correspondences from the dental hygiene program).

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