CourseLeaf CIM Tip Sheet

Filling o Yo

Note: If you misplace the notification email, you can use the following link to access the console:
http://courseleaf.foothill.edu/courseleaf/approve

> *If you use this link (instead of the link in your CourseLeaf notification email), you'll need to make a selection in the "Your Role" drop-down menu in order to access the degree or certificate. This process*

Saving and submitting your Narrative

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  Important Note: If any of the required fields on the form are blank when you click the "Save Changes" button, you will get an error message prompting you to complete those fields, and the system will not allow you to save. Fear not! You can type anything you want into those fields (even just the word "save"), for the time being—

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