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**Date/Time** Wednesday, December 4th, 3:30-4:30PM

**Location** TTW Classroom (DRC room 5419) or <http://zoom.benkaupp.com>

**Members** Richard Saroyan (chair), Benjamin Kaupp

ALTW is working to become a certificate track program, this will be ongoing. Mayra explained asynchronously the justification for switching subject code - see attached memo.

|         |                      |       |
|---------|----------------------|-------|
| Richard | Call to order        | 5 min |
| —       | Public Comment       | 5 min |
| Ben     | Prereqs, ALTW F 218B | 5 min |
| Richard | Subject Code, SPED   | 5 min |
| Richard | Good o               |       |