

**HSH Division Curriculum Committee Meeting Minutes**  
**Friday, November 15, 2024**  
**12:00 PM 1:00 PM**  
**HSH Conference Room 5212**

<b>Item</b>	<b>Action</b>	<b>Presenter(s)</b>
1. Welcome and check-in	Discussion Introductions	All
2. Updates from the CCC	Information Brown Act Compliance: Sharing and formalizing HSH division procedures for how decisions are made and actions are approved, clarifying voting membership (with all faculty members eligible to vote and a quorum requiring six members), etc.	Campbell, Draper
3. New Health Technology courses from DeAnza HTECH 64A, HTEC 64B HTEC 93, HTEC 73, HTEC 101A, HTEC 95B, HTEC 60A, HTEC Introduction to Health Technologies	Considering the benefits of non-credit courses for Foothill students by looking at the non-credit classes DeAnza is offering. Need to gain a deeper understanding of non-credit classes including the pros and cons for students. One potential benefit is that Non-credit classes do not impact financial aid. Lydia Daniel from Dental Assisting will represent the HSH Division at the Academic Senate Meeting to request approval for noncredit education.	Campbell, Draper
4. Approval of 10/18/24 minutes	<b>Motion to approve M/S (Cambell, St. Onge-Cole) Approved</b>	Campbell, Draper
5. Proposed HSH Curriculum Committee Bylaws for Brown Act Compliance	Discussion/Action Created, revised and reviewed Bylaws for HSH Curriculum Committee to share with Ben Kaupp, Curriculum Faculty Co-Chairperson <b>Motion to approve M/S (St. Onge-Cole, Chan) Approved with changes</b>	Campbell, Draper
6. Course reactivation RT 73	Discussion/Action Proposal to reactivate the course for mammography licensure requirements.	Campbell

	<p>The course is designed to meet state certification requirements for mammography, which include 40 hours of didactic training and verification of clinical competency. It targets students or licensed Radiologic Technologists (RTs) who would like additional certification in mammography. Students must hold a valid state RT license to enroll. Addresses a shortage of certified mammographers.</p> <p><b>Motion to approve M/S (Draper, Batool) Approved with minor changes</b></p>	
<p>7. New course proposal EMS 412</p>	<p>Revised, changed EMT certification from a prerequisite to an advisory.</p> <p><b>Motion to approve M/S (Draper, Batool) Approved</b></p>	<p>Kurusu</p>

8. Title 5



	Rolled back for additional revisions, No voting.	
9. HSH CC 2025 meeting schedule	Discussion: Next HSH CC meeting scheduled for 1/24 at 10am in room 5212.	Campbell, Draper
10. Good of the order		
11. Adjournment		Campbell, Draper

**Attendees:**

Cathy Draper, Instructor, Health Department, HSH Curriculum Committee Representative  
 Rachelle Campbell, Program Director, Radiologic Technology Dept. HSH Curriculum Committee Representative  
 Shaelyn St Onge-Cole, Program Director, Veterinary Technology, HSH Curriculum Committee Representative  
 Zenaida (Pia) Staana, Acting Director of Dental Assisting Program  
 Patti Chan, Program Director, Dental Hygiene  
 Ailya Batool, Program Director, Diagnostic Medical Sonography  
 Viji Jagannathan, Instructor, Environmental Horticulture  
 Denise Bryant, Instructor, Environmental Horticulture  
 Glenn Kurisu, Program Director, EMS department

**Minutes recorded by: Glenn Kurisu**