

# LACC 10/12/2022 Meeting Minutes

Time: 1:00pm

Location: Zoom

Minutes taker: Ben Armerding

Attendance: Ben Armerding, Amy Sarver, Ulysses Acevedo

1. Plan format of meetings for the year
  - a. Every other week, Wednesdays at 1:00pm on zoom. More frequently as needed
2. Revised division curriculum flowchart
  - a. Added new steps to include CourseLeaf processes
3. Initial planning for next meeting
  - a. Wrote agenda for upcoming 10/26/2022 meeting