

**College Curriculum Committee
Meeting Minutes
Tuesday, March 3, 2020
2:00 p.m. – 3:30 p.m.
President's Conference Room**

Item

Discussion

- 1. Minutes: February
- 2. Report Out from D... eps

Approved by consensus.

Speaker: All

Kuehnl began the meeting with an announcement regarding the Coronavirus. He and Isaac Escoto, AS President, met with Foothill President Thuy Nguyen yesterday and were notified that the county is considering closing public schools. Nguyen told them that if the county closes schools, Foothill will close. Nguyen is concerned about the impact that this would have on winter quarter instruction, including final exams, and asked that CCC discuss the topic at today's meeting. One suggestion made yesterday was the possibility of granting temporary Distance Education

noted that faculty illness must be considered, not just student illness. Kuehnl agreed this is important, noting policies are in place to address sick faculty (e.g., substitutes). Reminded the group that discussion is regarding the campus being closed. Bio Health rep suggested plan include technology training for faculty and students. Kuehnl reiterated that this topic was not originally on today's agenda and is a last-minute addition; doesn't believe the group needs to create a formal plan today.

BSS rep noted that her own courses include discussion of disaster preparedness, and that the best course of action is to plan for a disaster before it happens, in a rational and un-panicked manner. Suggested a portion of today's meeting be devoted to laying out pros and cons and thinking through options for different types of courses. Kuehnl concerned that time limitation of meeting might not accommodate robust discussion. Fine Arts rep agrees with BSS rep, noting that today's group includes faculty who teach online as well as those who do not. Other Fine Arts rep asked if the CDC has a protocol for public schools to use—Kuehnl is unsure. Rep suggested that face-to-face classes are a priority; believes hybrid classes could be an easier transition to change to fully online. Kuehnl reminded the group that hybrid courses already have DE approval.

BSS rep suggested focusing on the types of classes that could be problematic, to brainstorm possible solutions. Another student guest asked how lab classes could be conducted online. Another student guest asked if the students in attendance could be included in the brainstorming—yes. Kuehnl suggested proceeding with today's agenda and continuing this discussion following the planned items.

Articulation: No updates to report.

Bio Health: Cleaning up outdated Distance Ed forms. Some Allied Health programs discussing impact on their program prerequisites if MATH 105 & 180 are deactivated.

Counseling: No updates to report.

BSS: Working on course deactivation exception requests.

PSME: Working on course deactivation exception requests.

Language Arts: Working on new certificates related to AB 705 and revisiting courses that haven't been taught in a few years.

Library: No updates to report.

Fine Arts: No updates to report.

Apprenticeship: Working on new certificates of achievement. Fine Arts rep noted that another GE application for the Plumbing Technology program should be ready for CCC soon.

3. Announcements

a. New Course Proposal

b. Notification of Proposed Requisites

c.

4. New Program Application
Environmental Science

here, at Foothill. Reiterated that anyone who wants to attend should let him know.

Speaker: Eric Kuehnl

First read of new Environmental Science ADT. Bio Health rep noted a comment on the Feedback Form about adding courses to the degree, and Gilstrap confirmed that we do not have that option for ADTs—we must stick to the TMC Template.

