

Approved, February 19, 2019

approved ENGL 246A. Will also be part of a noncredit certificate. Dept. believes noncredit will be better fit for instructors, as well as benefit students. NCEN 442A & 442B will replace current ENGL 242A & 242B coreqs for ENGL 1S & 1T—dept. has found that students have not been enrolling in current credit coreqs.

b. Notification of Proposed Requisites

Ongoing requisites for CHEM 1A.

c. Venue Change for 3/19/19 CCC Meeting

We've been asked to move the March 19th meeting, so the venue has changed to Room 3504, in the Library. PSME rep asked if a better room is available; Counseling rep suggested 8330—Starer will look for a possible different room. Vanatta will send an updated Outlook invitation to confirm new room.

d. ADT Update

Day presented topic. Presented list of CA community colleges' ADT offerings, periodically published by the state Chancellor's Office (CCCCO). Foothill still missing two required ADTs: Chemistry (high unit issue, but might be resolved) and Music (we don't offer all of the required courses, due to repeatability issues—faculty have been working to revise curriculum, but CCCCCO will soon release guidelines related to collaborative programs, which might solve the issue). PSME rep asked if a student enrolled in Music ADT (as a collaborative program) would have to take courses at a different college—yes, but the courses might be offered online at other college, not necessarily face-to-face. Fine Arts rep asked about signing agreements with other colleges—document being released by CCCCCO will include information about that and everything else related to creation of such programs. Day will share with group when it is released.

Additional ADTs of note: Agriculture/Plant Science—we might be missing just one course; Environmental Science—division has shown interest; Journalism—we have all necessary courses, just need faculty interest. Armerding asked if faculty need MQs to draft narrative—Day doesn't think so, just need MQs to teach courses. Law, Public Policy & Society—we have all necessary courses; Nutrition & / () (&) -2.24 0 en (r) 7-2 (0Tm /-y)]TJ ET Q q 0.24 0 0

e. Curriculum Sheets for 2019-20—clarification

	<p>physical properties are covered; students learn the science behind temperature-pressure relationships and physics behind drainage, and assembly of piping systems. Rep asked if hypothesis testing involved—Murphy gave example of how a student required to troubleshoot an issue after having learned related science.</p> <p>No comments regarding ENGL 38 app.</p> <p>Motion to approve (Venkataraman, Thomas).</p>
<p>5. Stand Alone Approval Request: APSC 400</p>	<p>Second read of Stand Alone Approval Request for APSC 400. No comments.</p> <p>Motion to approve (Ziegenhorn, Venkataraman).</p>
<p>6. Stand Alone Approval Request: PHDA 401</p>	<p>First read of Stand Alone Approval Request for PHDA 401. Will be permanently Stand Alone. No comments.</p> <p>Second read and possible action will occur at next meeting.</p>

7. Courses not Taught in Four Years

Vanatta emailed the list to reps and deans last week. For the first time, list includes Independent Study courses (70R series). Vanatta noted that, in most cases the full 70R/71R/72R/73R series is not listed, meaning that the series has had some enrollment in the past four years. CCC Team wondering how to handle these courses; e.g., should they be up for deactivation only if the full series is listed? BSS rep noted intention of list is not just to clean up the catalog but, more importantly, so students know what courses are expected to be offered when looking through the catalog; IS courses are somewhat outside of this, as they are always an option for a student. PSME rep agreed that they should be exempt from the list and process. Starer agreed but noted that by keeping them, they do need to be updated for Title 5 and SLOs maintained, so depts. should keep that in mind. PSME rep asked if the catalog states that students must work with faculty to register. Armerding suggested group review catalog language about IS courses at future meeting and make decision about how to handle IS courses then.

Day noted general issue with keeping a course active in the catalog that hasn't been offered: for students transferring, if a course is articulated for a major, the transfer institution might penalize the student for not having taken it. Asked depts. to consider this when discussing

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Foothill policy is in compliance, so we do have option to keep current policy. Note differences between our policy and De Anza's, related to readability and clarity. However, even if we keep current policy, need to draft process for faculty to submit courses to be included in CBE list published in the catalog. Could be as simple as division CC including in meeting minutes approval of courses to be added to CBE list, or could create a form to be submitted. Day noted importance of determining

programs but haven't received award—CCC Team hasn't yet submitted data request, but assumption is that there are many. Counseling rep noted that A&R ran a process in the past to determine which students had achieved 90 units, but not specific to a program. BSS rep noted complexity of task and suggested that Foothill devote resources, considering college will receive additional state funding as outcome—Armerding noted other colleges have purchased specific software. Day noted process, last spring, to auto-award students receiving ADTs with corresponding certificate of achievement for transfer (CSU GE/IGETC)—553 total students, who might not have realized otherwise. Language Arts rep asked if students (in general) resistant to applying for completion due to paperwork required—Counseling rep noted paperwork, as well as time/cost if a student needs just one more course. Armerding noted importance of considering such concerns, as well as possibly offering an opt-out.

Overton explained that VA awards benefits related to one goal at a time; student's Ed Plan must match that goal, and student cannot take any extra classes. However, students not restricted to just one goal. If certificate fits within degree stated in student's goal, may be awarded without issue. Counseling rep asked if any consequences if student earns certificate before completing degree stated in goal—no. BSS rep asked if any advantage to a student first having goal of cert., and then goal of degree after cert. awarded—no difference in benefits, as long as student is full-time (i.e., 12 units per quarter). Impetus for veteran is to become