

Approved, February 5, 2019

**College Curriculum Committee
Meeting Minutes
Tuesday, January 22, 2019
2:00 p.m. – 3:30 p.m.
President's Conference Room**

Item	Discussion
1. Minutes: November 27, 2018 2. Report Out from Division Reps	Approved by consensus. Speaker: All Language Arts: Working on new noncredit courses, related to AB 705.

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c. Deadline for 2019-20 Curriculum Sheets

d. Certificates of Achievement

4. New Subject Code: GLST	<p>Speaker: Ben Armerding Kathryn Maurer from Anthropology present for discussion. BSS has approved the creation of a new subject code of GLST (Global Studies). This code will go into effect for the 2019-20 catalog. SOSC 1 & 2 are the two foundation courses for Global Studies ADT; will move to GLST. Hueg asked if discipline will change—will remain Social Science. TOP Code will be 2210.00 - International Studies. PSME rep asked if other SOSC courses will move—no. Maurer noted faculty have been discussing creation of GLST for some time. Fine Arts rep asked about process to create new FSA—Starer noted past experience is must be approved by Academic Senate, Academic & Professional Matters (APM), De Anza's academic dept. and Senate, and Faculty Association. Must be buy-in district-wide, as FSAs are district-wide.</p>
5. Stand Alone Approval Request: APSC 400	<p>Speaker: Ben Armerding First read of Stand Alone Approval Request for APSC 400. Will be permanently Stand Alone. No comments.</p> <p>Second read and possible action will occur at next meeting.</p>
6. Credit by Exam Policy	<p>Speaker: Ben Armerding CCC has discussed this topic in previous years, but questions remained regarding whether the student would register for the class, and how faculty would be paid if they do not. De Anza's policy requires the student to register for the class and take exam during the first two weeks. Armerding suggested Foothill consider using same policy as De Anza. Need to determine if Credit by Exam (CBE) will be offered during summer quarter. BSS rep asked which types of courses CBE would apply to—any faculty/dept. across campus might find it appropriate. Counseling rep noted potential issues with transferability, e.g., if a student uses CBE for MATH 1B but then needs MATH 1A for transfer to a particular university. PSME rep asked if student using CBE (during first two weeks) would then drop the class—no, they remain registered and receive credit (if they pass exam). Counseling rep noted Title 5 language mentions</p>

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10. Good of the Order	
11. Adjournment	3:28 PM

Attendees: Ben Armerding (Faculty Co-Chair), Zachary Cembellin (PSME), Stephanie Chan (LA), Bernie Day (Articulation Officer), Valerie Fong (Acting Dean, LA), Marnie Francisco (PSME), Evan Gilstrap (CNSL), Kevin Harral (guest—Financial Aid), Allison Herman (LA), Kurt Hueg (Dean, BSS), Eric Kuehnl (FA), Kathryn Maurer (guest—BSS), Rosa Nguyen (PSME), Ron Painter (guest—PSME), Katy Ripp (KA), Lisa Schultheis (BH), Ben Schwartzman (SRC), Lety Serna (CNSL), Paul Starer (Administrator Co-Chair), Mary Thomas (LIBR), Nick Tuttle (BSS), Mary Vanatta (Curriculum Coordinator), Anand Venkataraman (PSME), Bill Ziegenhorn (BSS)

Minutes Recorded by: M. Vanatta