

**College Curriculum Committee
Meeting Minutes
Tuesday, November 13, 2018
2:00 p.m. – 3:30 p.m.
Room 3305**

Item	Discussion
1. Minutes: October 30, 2018 2. Report Out from Division Reps	<p>Approved by consensus.</p> <p>Speaker: All</p> <p>BSS: Working on certificates—some are close to 24-unit minimum for regular certificate of achievement. Creating new honors courses in humanities, and discussing new honors courses in division, in general. Working in partnership with Facebook to create stackable certificates in digital marketing; Facebook providing content, related to social media marketing.</p> <p>Fine Arts: Working on certificates—faculty are motivated and making quick progress to meet December deadline.</p> <p>Kinesiology: Pennington provided update. Creating new courses for a noncredit certificate in coaching.</p> <p>Bio Health: Working on certificates.</p> <p>Counseling: No updates to report.</p> <p>SRC: Working on edits to some community-based courses.</p> <p>PSME: Working on new certificate in chemistry.</p> <p>Language Arts: Working on new certificate in creative writing.</p> <p>Armerding addressed topic of discussion at last week's certificate cr</p>

Approved, November 27, 2018

8. Stand Alone Approval Request: HORT 401B

Speaker: Ben Armerding

Second read of Stand Alone Approval Request for HORT 401B.

[Note: see item 7 for comments and approval.]

9. Stand Alone Approval Request: HORT 401C

Speaker: Ben Armerding

Second read of Stand Alone Approval Request for HORT 401C.

[Note: see item 7 for comments]

19. Program Creation Process Revision

registration begins this week—already too late to implement; spring registration likely begins in early March (Armerding will follow up regarding dates). Group consensus is for CORs to be updated in time for spring registration. Vanatta noted that CCC has not determined process for divisions to follow when responding—she has advised reps to discuss/approve at division CC meeting and note approval in meeting minutes. Does not recall any responses involving adding to existing requisite/Advisory—only removal. Group agreed that division CC approval sufficient if course(s) removed from requisite/Advisory.

Speaker: Ben Armerding

Armerding shared current program creation process. Certain groups no longer exist, given governance redesign: Transfer and Workforce Work Groups, and PaRC. Thus, process needs to be changed—Academic Senate will work with governance groups, but discussions have not yet begun. Armerding would like CCC to discuss: which group(s) should be reviewing/approving new programs; what aspects of current process are valuable, if any. Will provide feedback from CCC to Isaac Escoto, to inform AS/governance discussions. Multiple reps commented on lack of clarity regarding structure of new governance groups, which makes it hard to determine which group(s) should be involved. PSME rep suggested college-wide review be included, especially regarding resource availability; ideally, early in the process. (Different) PSME rep suggested temporary process for new programs, similar to recently-passed streamlined process, until official process revised.

Starer noted this is an opportunity for CCC to assert how/when curriculum should move through governance. Urged group to take a fresh look at which groups are worthwhile to contribute to the process and would provide valuable feedback. Cautioned against temporary process and delaying revision of official process. PSME rep suggested “new program proposal form” for initial review, before faculty create full documentation—similar to New Course Proposal. Vanatta noted current process does not require faculty to create full documentation until division CC review/approval step, but most do not realize this, or were misinformed. PSME rep noted importance of faculty meeting with division dean, especially early in the process. Question if dean would be able to speak to resource allocation on a campus-wide level—no clear response given.

working directly with AS.

Armerding reiterated suggestions of new program proposal form as a first-look for CCC, and resource allocation review early in the process. PSME rep asked if new governance model has a version of PaRC—Starer noted currently is The Council, but Pres. Nguyen hoping that other groups will inform The Council, instead of The Council doing its own direct review. Starer mentioned Revenue and Resource committee. Armerding noted Pres. Nguyen's question to The Council (discussed at previous CCC meeting), regarding review of new programs, related to timing/order of review/approval steps. Day noted importance of support for new programs related to pedagogy, aside from resource availability. Discussion will continue at next meeting, with goal of making recommendation to AS and other groups regarding process.