



**FOOTHILL COLLEGE  
Accreditation Town Hall**

**Monday, May 1, 2017**

**MEETING MINUTES**

**LOCATION:** Sunnyvale Center (Room 128)

**TIME:** 12:30PM – 1:30PM

**PRESENT:**

Andrew LaManque, Andrea Hanstein, Craig Gawlick, Donna Wolf, Jasmine Garcia, Paul Starr, Phuong Tran, Ruby Sodhi, Thuy Thi Nguyen, and Thom Shepard.

**1.) PowerPoint Presentation**

Paul gave an [accreditation Town Hall presentation](#) regarding the accreditation work being done by different constituent groups at the college to produce an Institutional Self-Evaluation Report (ISLR) for the college's upcoming accreditation review. Paul noted that the development of this report is a result of a collective effort by many that now needs the input and feedback from the larger college community. The report is available on the college's [accreditation 2017](#) website and encouraged everyone to provide feedback which may be given to any member serving on the accreditation teams.

**2. Questions and Discussion**

1. Is there a location on campus to track certificates of achievement?  
- Not if it's a transcript based certificate. Paul noted that the faculty is looking into this possibility.
2. People in classified staff don't hear about new hires. Is there an orientation program to help with onboarding employees?  
- Andrew noted that the onboarding plan is being addressed in the report as part of the Quality Focus Essay (QFE) and will be developed further to strengthen Foothill College's shared governance process.
3. Shouldn't the Curriculum Committee track program planning for students?  
- There was discussion around this topic and some of the possibilities mentioned were: develop program/discipline specific pathway plans to show students the timeline of completing those courses/earning a degree/certificate; develop an academic program worksheet template for students to fill in with the help of the Counseling Center staff.
4. Can we do a probability of student progress to see how far students are from earning a degree/certificate each year?  
- There was discussion around this topic and the group agreed to look into this possibility as part of the 'pathway' plans.

5. Will ACCJC look at the last mid-term report along with this ISLR?

- Andrew noted that they would look to see if we have addressed all areas they had asked the college to work on. He added that we have addressed those areas.

The meeting ended with Paul thanking everyone for attending and helping with the ensuing accreditation work.

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